

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF THOMASTON  
November 21, 2017**

The Board of Trustees met on Tuesday, November 21, 2017 at the Village Hall, 100 East Shore Road, Great Neck, New York at 7:30 p.m.

**Present:** Mayor Steven Weinberg, Deputy Mayor James Sharkey, Trustee Jill Monoson, Trustee To-on Pang, and Trustee Burton Weston

**Absent:** None

Mayor Weinberg opened the meeting at 7:40 p.m.

**Adoption of Minutes**

RESOLUTION 17-68

Upon motion of Trustee Weston, seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that the minutes of the Board of Trustees meeting held on October 16, 2017 are hereby approved and accepted as presented.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye  
Trustee Monoson: Aye Trustee Pang: Aye  
Trustee Weston: Aye

**Amendment to Schedule of Village Speed Limits**

Mayor Weinberg asked the Board to table this item pending confirmation of a grant from Assemblyman D’Urso which would provide funding for new speed limit signs, among other items.

**Bid 2017-03 - Bucket Truck**

Bids for purchase of a 2018 Ford Bucket Truck were opened on Friday, November 17, 2017 at 10:00 AM. Tower Ford was the sole bidder:

<b>DEALER</b>	<b>VEHICLE</b>	<b>PRICE</b>	<b>DELIVERY AFTER RECEIPT OF ORDER</b>
Tower Ford 124 S. Middleneck Road Great Neck, NY 11021	2018 Ford F350 4x2 Arm Lift AF-Tel Aerial Device	\$74,434.00	120-180 minimum

RESOLUTION 17-69

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board accepts the bid from Tower Ford, in the amount of \$74,434.00 for the Village's purchase of a 2018 Ford F350 Bucket Truck outfitted with all equipment as specified in the proposal from Tower Ford, and it is further

RESOLVED, that the Village Administrator is authorized to issue a purchase order for said truck in accordance with this resolution.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

**Quotes for STOP Signs and Street Name Signs in the Village**

The Board reviewed the quotes received for the purchase of new STOP signs and street name signs (Attachment A). All items were quoted at unit prices, for which estimated quantities were included in the quotes. The final cost will ultimately depend on the actual quantities purchased. The existing signs are being replaced with new signs which are compliant with the current design requirements in the Manual on Uniform Traffic Control Devices (MUTCD). The cost of the signs will be covered by a SAM grant sponsored by former NYS Senator, Jack Martins.

RESOLUTION 17-70

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Weston, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board accepts the quote from Glenco Supply, in an amount not to exceed \$12,169.90 for the Village's purchase of STOP sign, street name signs, and associated mounting brackets, and it is further

RESOLVED, that the Superintendent of Public Works is authorized to place the order for said signs in accordance with this resolution.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

**Quotes for Photocopier at Village Hall**

The Board reviewed quotes for the replacement of the photocopier in the Village Hall (Attachment B). While the existing copier, which was purchased for \$7,000 in April 2005, is currently working, the cost per copy is very high due to the cost of the maintenance agreement. By upgrading to a new machine, the Village can realize a significant savings.

RESOLUTION 17-71

Upon motion of Trustee Weston, seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board accepts the quote from Canon Solutions America, for the purchase of an Image Runner Advance 4225 photocopier in the amount of \$2,799 and maintenance agreement in the amount of \$11.50 per month (fixed price for 60 months), and it is further

RESOLVED, that the Village Administrator is authorized to place the order for said photocopier and maintenance agreement in accordance with this resolution.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

**Great Neck/North Shore Cable Commission**

The Board reviewed a letter from the Great Neck/North Shore Cable Commission regarding the upcoming negotiations of the franchise fee agreements with Altice and Verizon. The Commission will engage a consultant and legal counsel for the upcoming negotiations. The cost of these services will be shared, proportionately, by the fifteen member villages.

RESOLUTION 17-72

Upon motion of Mayor Weinberg, seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Village will contribute its proportionate share of the cost of the consultant and legal counsel, and authorizes payment of such share in two equal payments, each in the amount of \$661.50, with the first payment due by July 1, 2018 and the second payment due by July 1, 2019.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye  
Trustee Monoson: Aye Trustee Pang: Aye  
Trustee Weston: Aye

**Upcoming Annual Audit for FYE 2/28/18**

The Mayor informed the Board that the Village has received a proposed engagement letter from the Village’s Auditor, Skinnon and Faber, for the audit of the financial statements of the fiscal year ended February 28, 2018. The cost for the audit will be \$8,375. The cost for last year’s audit was \$8,250. Prior to first engaging Skinnon and Faber to perform our annual audit for the 2012/13 fiscal year, the Village paid \$10,425 for the 2011/12 audit.

In addition, the Village also received a proposed engagement letter from Duff & Phelps to provide an updated fixed asset accounting ledger in conjunction with the annual audit. The cost for the fixed asset accounting ledger for the FYE 2/28/18 will be \$1,175 vs. \$1,150 for FYE 2/28/17.

RESOLUTION 17-73

Upon motion of Mayor Weinberg, seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees hereby ratifies the action of the Mayor in signing the letters of engagement from Skinnon and Faber for the audit of the Village’s financial statements and Duff Phelps for the fixed asset accounting ledger for the fiscal year ended February 28, 2018.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye  
Trustee Monoson: Aye Trustee Pang: Aye  
Trustee Weston: Aye

Copies of the letters are on file in the Village office.

**Payment of Annual Invoice - NYS & Local Retirement System**

RESOLUTION 17-74

Upon motion of Trustee Monoson, seconded by Trustee Pang, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Village Administrator is authorized to pay the annual invoice from the NYS & Local Retirement System by December 15<sup>th</sup> to take advantage of the early payment discount.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye  
Trustee Monoson: Aye Trustee Pang: Aye  
Trustee Weston: Aye

**Sale of 2013 Ford F550 Dump Truck**

The Mayor informed the Board that the Village has received an offer of \$39,000 for the 2013 Ford F550 dump truck from Fagan’s Towing. Prior to this offer, the truck was listed on an online auction site. The highest bid on the auction was \$37,000, which fell below the reserve price set by the Village.

RESOLUTION 17-75

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees accepts the offer of \$39,000 from Fagan’s Towing Service, Inc. for the 2013 Ford F550 dump truck.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

**Butterflies and Little Libraries**

The Mayor informed the Board that he had received a request to participate in the Butterfly Initiative, a project that aims to raise awareness about butterfly species decline and to encourage activities which would support butterfly populations in Nassau County. The consensus of the Board was in favor of cooperating in this effort. Among the possible activities discussed was the planting of milkweed and nectar plants (which attract butterflies) on some of the Village’s traffic islands.

The Mayor polled the Board on their interested in setting up a “little free library” on one of the Village’s traffic islands. The “little library” would be a small receptacle, mounted on a post, where residents could leave a book or take a book. The Mayor indicated that this would be a pilot program with one location, which could be expanded if there is enough interest. The Board was in agreement to try out the “little library” on the Avalon Circle. The Mayor will discuss the building of the receptacle with the Superintendent of Public Works.

**New Business**

The Mayor reported on the recent activities of the Public Works Department.

The Mayor reported that the “H2O Campaign for Puerto Rico” sponsored by Senator Phillips in partnership with Island Cares, has been a success with over 40 cases of bottled water donated at Village Hall plus online donations. While we are no longer accepting donations of bottled water at Village Hall, the online donation drive will continue until December 31<sup>st</sup> at <https://yougivegoods.com/senatorelainephillips>.

The Mayor reported that Senator Phillips has awarded the Village a \$50,000 grant for the repaving of the Village Hall parking lot. A grant from Assemblyman D’Urso is also pending.

Burton Weston reported that he, along with the Superintendent of Public Works, attended a meeting at the Nassau County Office of Emergency Management (NCOEM) regarding a new emergency communication program for all Nassau County municipalities which will be introduced in the coming months.

**Vouchers**

RESOLUTION 17-76

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Weston, and unanimously approved, the following resolution was adopted:

RESOLVED, that vouchers, in the aggregate amount of \$117,021.81(as itemized on the Abstract of Vouchers dated Tuesday, November 21, 2017), are hereby approved for payment, all allocated to the General Fund.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye  
Trustee Monoson: Aye Trustee Pang: Aye  
Trustee Weston: Aye

A copy of the approved voucher list is attached to these minutes.

**Adjournment**

At 8:35 p.m., there being no further business, the motion to adjourn was made by Trustee Weston, seconded by Trustee Monoson, and unanimously approved.

Respectfully Submitted,

Denise M. Knowland  
Village Administrator

**INC. VILLAGE OF THOMASTON****AUDITED VOUCHERS****October 17 through November 21, 2017**

Type	Date	Num	Name	Amount
Check	10/17/2017	7241	WATER AUTHORITY OF GREAT NECK NORTH	-35.55
Check	10/18/2017	7242	JOSEPH J. CHEARMONTE	-750.00
Check	10/18/2017	7243	JOSEPH J. CHEARMONTE	-600.00
Check	10/18/2017	7244	PSEGLI	-45.85
Check	10/18/2017	7245	PSEGLI	-593.53
Paycheck	10/20/2017	7246	ANTHONY J CIAPPA	
Paycheck	10/20/2017	7247	CHRISTOPHER T SCHICKLER	
Paycheck	10/20/2017	7248	DAVID B DISTILLI	
Paycheck	10/20/2017	7249	DENISE M KNOWLAND	
Paycheck	10/20/2017	7250	GERALD P. UMLAUF	
Paycheck	10/20/2017	7251	JAMES J. WALTHER	
Paycheck	10/20/2017	7252	LINDA M EARLEY	
Paycheck	10/20/2017	7253	NEIL G. HICKS	
Paycheck	10/20/2017	7254	WILLIAM MAZURKIEWICZ	
Check	11/01/2017	7255	JOSEPH J. CHEARMONTE	-750.00
Check	11/01/2017	7256	VERIZON WIRELESS	-69.05
Check	11/01/2017	7257	PSEGLI	-44.88
Paycheck	11/03/2017	7258	ALLAN J GRDOVICH	
Paycheck	11/03/2017	7259	ANTHONY J CIAPPA	
Paycheck	11/03/2017	7260	DAVID B DISTILLI	
Paycheck	11/03/2017	7261	DENISE M KNOWLAND	
Paycheck	11/03/2017	7262	GERALD P. UMLAUF	
Paycheck	11/03/2017	7263	JAMES J. WALTHER	
Paycheck	11/03/2017	7264	LINDA M EARLEY	
Paycheck	11/03/2017	7265	NEIL G. HICKS	
Paycheck	11/03/2017	7266	WILLIAM MAZURKIEWICZ	
Paycheck	11/03/2017	7267	CHRISTOPHER T SCHICKLER	
Check	11/06/2017	7268	PSEGLI	-10.36
Check	11/06/2017	7269	MANHASSET-LAKEVILLE WATER DISTRICT	-18.90
Check	11/06/2017	7270	MANHASSET-LAKEVILLE WATER DISTRICT	-1,371.75
Check	11/06/2017	7271	VERIZON	-390.10
Check	11/06/2017	7272	MEADOW CARTING CORP	-27,737.54
Check	11/13/2017	7273	OPTIMUM	-20.00
Check	11/13/2017	7274	STAPLES CREDIT PLAN	-4.58
Check	11/14/2017	7275	GREAT NECK FORD, LLC	-62,287.00
Check	11/14/2017	7276	NATIONAL GRID	-225.61
Check	11/14/2017	7277	NATIONAL GRID	-48.84
Check	11/14/2017	7278	NATIONAL GRID	0.00
Check	11/14/2017	7279	NATIONAL GRID	-86.25
Check	11/14/2017	7280	HOME DEPOT CREDIT SERVICES	-87.01
Check	11/14/2017	7281	READYREFRESH BY NESTLE	-61.89

Check	11/14/2017	7282	NATIONAL GRID	-158.81
Check	11/15/2017	7283	JOSEPH J. CHEARMONTE	-750.00
Check	11/15/2017	7284	JOSEPH J. CHEARMONTE	-1,200.00
Check	11/15/2017	7285	WEX BANK	-664.15
Paycheck	11/17/2017	7286	ALLAN J GRDOVICH	
Paycheck	11/17/2017	7287	ANTHONY J CIAPPA	
Paycheck	11/17/2017	7288	CHRISTOPHER T SCHICKLER	
Paycheck	11/17/2017	7289	DAVID B DISTILLI	
Paycheck	11/17/2017	7290	DENISE M KNOWLAND	
Paycheck	11/17/2017	7291	GERALD P. UMLAUF	
Paycheck	11/17/2017	7292	JAMES J. WALTHER	
Paycheck	11/17/2017	7293	LINDA M EARLEY	
Paycheck	11/17/2017	7294	NEIL G. HICKS	
Paycheck	11/17/2017	7295	WILLIAM MAZURKIEWICZ	
Check	11/17/2017	7296	PSEGLI	-499.20
Check	11/17/2017	7297	PSEGLI	-53.73
Check	11/17/2017	7298	WATER AUTHORITY OF GREAT NECK NORTH	-35.55
Check	11/17/2017	7299	GARY MUHLSTOCK	-500.00
Check	11/21/2017	7300	FRIENDS IRRIGATION, INC.	-75.00
Check	11/21/2017	7301	AIR IDEAL INCORPORATED	-200.64
Check	11/21/2017	7302	MEYER, SUOZZI, ENGLISH & KLEIN, P.C.	-2,050.25
Check	11/21/2017	7303	SANTELLI & SONS, INC.	-192.00
Check	11/21/2017	7304	ANTON MEDIA GROUP	-75.00
Check	11/21/2017	7305	WINTERS BROS. HAULING OF LI, LLC	-190.00
Check	11/21/2017	7306	NYS EMPLOYEES' HEALTH INSURANCE	-6,119.73
Check	11/21/2017	7307	NORTH SHORE FIRE EQUIPMENT	-344.15
Check	11/21/2017	7308	GENERAL WELDING SUPPLY CORP	-7.00
Check	11/21/2017	7309	DAVID WEBER OIL CO.	-299.00
Check	11/21/2017	7310	TOWN OF NORTH HEMPSTEAD-SWMA	-1,774.10
Check	11/21/2017	7311	OLD VILLAGE TREE SERVICE	-1,450.00
Check	11/21/2017	7312	FELDMAN LUMBER	-14.01
Check	11/21/2017	7313	FINE DETAILING	-250.00
Check	11/21/2017	7314	GLENCO SUPPLY	-401.25
Check	11/21/2017	7315	VELVETOP PRODUCTS	-1,824.00
Check	11/21/2017	7316	BLANK SLATE MEDIA LLC	0.00
Check	11/21/2017	7317	COSTELLO'S HARDWARE	-16.70
Check	11/21/2017	7318	BUSINESS CARD	-1,325.72
Check	11/21/2017	7319	BUSINESS CARD	-830.03
Check	11/21/2017	7320	AUTO BARN	-39.90
Check	11/21/2017	7321	BLANK SLATE MEDIA LLC	-178.20
Check	11/21/2017	7322	BAYLES GARDEN CENTER & NURSERY, INC	-135.00
Check	11/21/2017	7323	ROY COLE	-130.00
				-
				117,021.81
				-
				<b>117,021.81</b>





Vendor	Model	Purchase Price	Lease (includes service) (60 mo. term)	NYS Deferred Payment Plan	Service Contract	Includes
Canon Solutions America	IR Advance 4225	\$2,799	\$80/mo.	N/A	\$11.50/mo. 60 month term (applies to purchase option)	1000 copies/mo. (overages .01150); toner; staples
Central Business Systems	Sharp MX-M266N	\$4,010	\$120/mo.	N/A	\$41/mo. for 1 <sup>st</sup> year (could go up 10% per year, thereafter)	1000 copies/mo. (overages .016); toner; staples
	Sharp MX-M310N	\$4,190	\$123/mo.			
	Sharp MX-M356N	\$4,340	\$126/mo.			
Central Business Systems	Canon IR 4525i	\$4,916	\$134/mo.	N/A	\$41/mo.	1000 copies/mo. (overages .016); toner; staples
TGI Office Automation	Toshiba eStudio 2508A	\$3,390	N/A	\$94.17 (36 month)	\$9.80/mo. 36 month term (both options)	1000 copies/mo. (overages .0098); toner Staples \$84 per 5,000
				\$70.63 (48 month)		
				\$56.50 (60 month)		
Ricoh	MP25555SPDF	N/A	\$138.46/mo. (36 mo. term)			3000 copies/quarter (overages .0089); toner; staples

Canon Solutions America: 5 year cost w/ service: \$3,489 (purchase)

\$5,490 (lease), \$1 buyout at lease end