

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF THOMASTON
November 15, 2022**

The Board of Trustees met on Tuesday, November 15, 2022 at the Village Hall, 100 East Shore Road, Great Neck, New York at 7:30 p.m.

Present: Mayor Steven Weinberg, Trustee Jay W. Chagrin, Trustee Aaron S. Halpern, and Trustee Karen Lynne Siegel

Absent: Deputy Mayor Burton Weston

The Mayor opened the meeting at 7:41 p.m.

Approval of Minutes

RESOLUTION 22-117

Upon motion of Trustee Siegel, seconded by Trustee Chagrin, and unanimously approved, the following resolution was adopted:

RESOLVED, that the minutes of the Board of Trustees meeting held on October 12, 2022 are hereby approved and accepted as presented.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
Trustee Halpern: Aye Trustee Siegel: Aye

Proposals for landscaping plan for traffic islands

The Board reviewed four (4) proposals for professional services to provide a landscape plan to beautify the Village for three (3) traffic islands at the following locations: Avalon Road; Windsor Road & Lodge Road; and Brompton Road & Grosvenor Place.

The proposals were as follows:

Vendor	Price	Additional Information
Terra Verde Architecture & Design, P.C.	\$3,500	\$150/hr for additional revisions, drawings and meetings requested by the Village
Roma Horticulture Inc.	\$800	
Santelli & Sons, Inc.	\$500	Any one time change to the design will cost \$100
Michael's Landscaping Corp.	\$1,194.88	

The Board, wishing to obtain addition proposals for other traffic island, tabled the matter.

Tree Trimming/Removal Bid

The Board reviewed the results of the Tree Trimming/Removal Bid, opened on November 9, 2022 at 11:00 a.m. The results of the bid are as follows:

TREE TRIMMING/REMOVAL BID BID OPENING WEDNESDAY, NOVEMBER 9, 2022 AT 10:00 AM BIDDER LIST
Looks Great Services, Inc.
Green Velvet Tree, Inc.
Harder Services, Inc.
Old Village Tree Service
Dom's Lawnmaker Inc.
Hefferin Tree & Landscaping Contractors, Inc.

RESOLUTION 22-118

Upon motion of Trustee Halpern, seconded by Trustee Siegel, and unanimously approved, the following resolution was adopted:

WHEREAS, the Village of Thomaston heretofore has duly advertised for sealed bids for Tree Trimming/Removal; and

WHEREAS, six (6) sealed bids were received in response to that advertisement and such bid was duly opened on November 9, 2022 and have been reviewed by Village personnel; and

WHEREAS, the Board of Trustees has received and reviewed the submitted bid and the information gathered by the Village personnel;

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Trustees hereby waives any irregularities or omissions in the submitted bid, and finds that any such irregularities or omissions are immaterial, and it is further;

RESOLVED that the Board of Trustees hereby determines that Looks Great Services, Inc. is the overall lowest responsible bidder substantially meeting all bid requirements; and it is further;

RESOLVED, that the Board of Trustees hereby accepts the bid of Looks Great Services, Inc., and it is further;

RESOLVED, that the contract for the Village of Thomaston Tree Trimming/Removal contract is awarded to Looks Great Services, Inc., and the Mayor is authorized to execute any documents reasonably necessary to effectuate such award.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
 Trustee Halpern: Aye Trustee Siegel: Aye

Additional Milling and Paving

RESOLUTION 22-119

Upon motion of Trustee Chagrin, seconded by Trustee Siegel, and unanimously approved, the following resolution was adopted:

WHEREAS, the Village of Thomaston entered into an agreement with John F. McGowan & Sons (McGowan) to perform the road resurfacing public work on the same terms and conditions as provided in the current agreement between McGowan and the Town of North Hempstead, pursuant to Resolution 22-114 adopted on October 12, 2022, and

WHEREAS, the Board of Trustees wishes to authorize McGowan to perform additional road resurfacing and repairs pursuant to the existing agreement,

NOW, THEREFORE, IT IS

RESOLVED, that the Board of Trustees (“Board”) of the Village of Thomaston finds and determines that the proposed work is a Type II Action pursuant to SEQRA, which requires no separate review as to environmental significance, and it is further

RESOLVED, that the Mayor is authorized to enter into an agreement with McGowan, on behalf of the Village, for the following street additional resurfacing and repairs public work, on the same terms and conditions as provided in the current agreement between McGowan and the Town of North Hempstead:

LOCATION	LENGTH X WIDTH APPROX.	SQUARE FEET APPROX.	SQUARE YARDS APPROX.
I/O 175 Overlook Ave – Patch	65’ x 30’	1,950	216.67
Spruce Street: from Schenck Ave to Susquehanna Ave	827’x 30’	24,810	2,756.67
Avalon Road from Linden St to end of traffic island (reduction in square ft.)	600’x22’	13,200	1,466.67
REPAIRS			
	QUANTITY		
I/O 17 Linden Street: Raise Belgium block curb	23 blocks	14 Linear Ft.	
I/O 17 Linden Street: Replace concrete apron in R.O.W.	3’x14’	42 Sq. Ft.	4.67 Sq. Yds.

and it is further

RESOLVED, that the Mayor and Village Administrator are hereby authorized to issue and execute such other documents as may be necessary to effectuate the completion of such public work.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
 Trustee Halpern: Aye Trustee Siegel: Aye

Review Design Review Board Recommendations

Application for a new two-story, single-family dwelling at 235 Schenck Avenue.

The Board discussed the application of Don Mott for a new single-family dwelling. The Board tabled the matter. The consensus of the Board was to schedule a future meeting (date to be determined) and invite the applicant, members of the public and the Village Attorney.

Sign Permit – 889 Northern Blvd.

The Board reviewed the sign permit application of John Paterno, Japa Ventures, Inc. for one (1) ground sign.

RESOLUTION 22-120

Upon motion of Mayor Weinberg, seconded by Trustee Chagrin, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustee hereby approves the issuance of a sign permit, compliant with the application documents to Japa Ventures, Inc. to erect (1) ground sign located at 889 Northern Boulevard, Thomaston, NY 11021, said permit to be released subject to the filling of the additional information requested by the Building Department for the two (2) pending sign permit applications for the building signs located at 889 Boulevard (“JAPA II”) and 891 Northern Boulevard (“JAPA I”).

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
Trustee Halpern: Aye Trustee Siegel: Aye

Upcoming Annual Audit for FYE February 28, 2023

The Mayor informed the Board that the Village has received a proposed engagement letter from Kroll, LLC for professional services to provide an updated fixed asset accounting ledger in conjunction with the annual audit. The cost for the fixed asset accounting ledger for the FYE 2/28/22 will be \$1,300 vs. \$1,275 for FYE 2/28/22.

RESOLUTION 22-121

Upon motion of Trustee Halpern, seconded by Trustee Siegel, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees hereby authorizes the Mayor to accept and sign on behalf of the Village, the proposed letter of engagement from Kroll, LLC for professional services to provide the fixed asset accounting ledger for the fiscal year ended February 28, 2023.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
Trustee Halpern: Aye Trustee Siegel: Aye

Appointment of Part-Time Laborer

Mayor Weinberg appointed Robert J. Williams as Part-Time Laborer, effective October 25, 2022.

RESOLUTION 22-122

Upon motion of Trustee Siegel, seconded by Mayor Weinberg, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees hereby ratifies the Mayor's appointment of Robert J. Williams as Part-time Laborer, effective October 25, 2022, to be compensated at the rate of \$26.00 per hour, as approved by the Nassau County Civil Service Commission.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
Trustee Halpern: Aye Trustee Siegel: Aye

North Shore Agreement - Amendment #6

The Board tabled the matter to the December 15, 2022 Board of Trustees meeting.

Laserfiche upgrade options

Due to the sunsetting of the Village's current Laserfiche system for electronic content management, the Board continued their review of the information and proposals for two (2) available options for upgrades to the Village's Laserfiche system. The options are the Laserfiche Cloud system with an annual subscription or Laserfiche Avante, an on-premises system which requires an annual fee for support services.

RESOLUTION 22-123

Upon motion of Mayor Weinberg, seconded by Trustee Halpern, and unanimously approved, the following resolution was adopted:

RESOLVED, that Board of Trustees hereby accept the proposal of ICC Community Development Solutions, LLC, dated November 15, 2022, for the purchase and implementation of an upgrade to Laserfiche Avante on-premises system, in an amount not to exceed \$9,000.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
Trustee Halpern: Aye Trustee Siegel: Aye

Review Schedules for Senior Citizen & Limited Income Disability Exemptions

The Board reviewed the current income limits for the Senior Citizen & Limited Income Disability Exemptions and the new allowable income limits. The Board, wishing to research this item further, tabled the matter for future discussion.

Discuss Notifications for Local Elections

Trustee Halpern suggested that the Village consider sending email notifications of local elections within the Great Neck peninsula.

RESOLUTION 22-124

Upon motion of Trustee Halpern, seconded by Trustee Siegel, and unanimously approved, the following resolution was adopted:

RESOLVED, that Board of Trustees hereby adopts a policy to send email notifications applicable to Village residents for the following local elections: Belgrave Water Pollution Control District; Great Neck Water Pollution Control District; Manhasset-Lakeville Water and Fire Districts; Great Neck Park District; Great Neck School District; and Great Neck Library, to those residents who are subscribed to the Village’s notification system.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
Trustee Halpern: Aye Trustee Siegel: Aye

Discuss Placement of Unauthorized Items on Village Property

The Board discussed placement of items within Village property. The general consensus of the Board was that the Village shall remove all unauthorized items placed on Village property pursuant to the Village Code §203-85.8(H).

Inter-municipal Agreement with Nassau County for CRP Grant for Solar Array

RESOLUTION 22-125

Upon motion of Trustee Siegel, seconded by Trustee Chagrin, and unanimously approved, the following resolution was adopted:

WHEREAS, the Village of Thomaston (“Village”) and the County of Nassau propose to enter into an Intermunicipal Agreement (“Agreement”) to facilitate the Village’s purchase and installation of a solar panel array at the Village Hall, located at 100 E. Shore Road, Great Neck, New York; and

WHEREAS, the Board of Trustees of the Village has concluded that such Agreement is in the best interests of the Village, its taxpayers and residents, in that it will facilitate green energy improvements for the Village, and reduce the Village’s costs for electric energy;

NOW, THEREFORE, IT IS

RESOLVED, that the Board of Trustees of the Village hereby determines that the proposed action is a Type II matter as provided in the State Environmental Quality Review Act and its implementing regulations (collectively “SEQRA”) pursuant to 6 NYCRR Sections 617.5 (c)(3), (15) and (25), and that pursuant to 6 NYCRR 617.3 (f) no SEQRA determination of significance, EIS or findings statement is required for this proposed action, and it is further

RESOLVED, that the Board of Trustees hereby authorizes the Mayor, on behalf of the Village, to execute such documents as are reasonably necessary to implement the foregoing conclusions, and the proposed purchase and installation of the solar array, in form approved by counsel, and it is further

RESOLVED, that no purchase of equipment, nor installation thereof, shall be completed without compliance with applicable procurement laws, rules and regulations.,

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
 Trustee Halpern: Aye Trustee Siegel: Aye

2022/23 Budget Modifications

RESOLUTION 22-126

Upon motion of Trustee Chagrin, seconded by Trustee Siegel, and unanimously approved, the following resolution was adopted:

RESOLVED, that the following 2022/23 budget modifications as of November 15, 2022 are hereby accepted as presented:

Budget Modifications as 11/15/22	ADOPTED 2022/23	Proposed Modification 11/15/22	Difference
STATE AID			
A3960 State Aid:Emergency Assistance	\$0	\$7,919	\$7,919
FEDERAL AID			
A4960 Emergency Disaster	\$7,919	\$0	(\$7,919)
FIRE DEPARTMENT			
A3410.4b Hydrants	\$5,544	\$5,822	\$278
SPECIAL ITEMS			
A1990.4 Contingency	\$68,000	\$67,722	(\$278)
A5110.4j Street Maintenance Other	\$0	\$4,695	\$4,695
A5110.4i Engineering	\$5,000	\$1,350	(\$3,650)
A5110.4f Signs	\$13,000	\$11,955	(\$1,045)
STREET MAINTENANCE			
A5110.2 Maint. of Streets & Capital Outlay	\$450,000	\$530,000	\$80,000
MISCELLANEOUS			
A511N Appropriated Reserve	\$173,040	\$253,040	\$80,000

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
 Trustee Halpern: Aye Trustee Siegel: Aye

Payment of Annual Invoice - NYS & Local Retirement System

The Board reviewed the annual invoice for the NYS & Local Retirement System.

RESOLUTION 22-127

Upon motion of Trustee Siegel, seconded by Trustee Halpern, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Village Administrator is authorized to pay the NYS & Local Retirement System annual invoice, in the amount of \$52,360, no later than by December 15, 2023 to take advantage of the early payment discount.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
Trustee Halpern: Aye Trustee Siegel: Aye

Approve payment from Capital Reserve Fund #3 for LED Lighting at Village Hall

RESOLUTION 22-128

Upon motion of Trustee Siegel, seconded by Trustee Halpern, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees authorizes the payment the invoice of November & Sons, LLC in the amount of \$4,825.00 for the installation of LED Lamps and fixtures in the Village Hall, and it is further

RESOLVED, that the Board of Trustees authorizes payment of said invoice from the Capital Reserve Fund #3, and it is further

RESOLVED, that the Village Administrator is authorized to transfer \$4,825.00 from the Capital Reserve Fund #3 bank account to the Disbursement bank account in order to issue a check to the vendor for said invoice.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
Trustee Halpern: Aye Trustee Siegel: Aye

Vigilant Engine & Hook & Ladder, Co.

The Board review a letter from Vigilant Engine & Hook & Ladder, Co. concerning the allocation for ambulance billing.

RESOLUTION 22-129

Upon motion of Mayor Weinberg, seconded by Trustee Siegel, and unanimously approved, the following resolution was adopted:

RESOLVED, that the proposed budget allocation for ambulance service, based on usage, as detailed on the letter dated November 2, 2022 and received by the Village on November 14, 2022, is agreeable to the Board of Trustees for inclusion in the contract for 2023.

A copy of the letter from Vigilant Engine & Hook & Ladder, Co. is on file at Village Hall.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
Trustee Halpern: Aye Trustee Siegel: Aye

Deposit/Other Refunds

RESOLUTION 22-130

Upon motion of Trustee Chagrin, by seconded by Trustee Siegel, and unanimously approved, the following resolution was adopted:

RESOLVED, that the deposit and other refunds, in the aggregate amount of \$11,589.71 (as itemized on the Abstract of Refunds) dated Tuesday, November 15, 2022), are hereby approved for payment from the general fund.

A copy of the approved refund list is attached to these minutes.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Chagrin: Aye
Trustee Halpern: Aye Trustee Siegel: Aye

Vouchers

RESOLUTION 22-131

Upon motion of Trustee Chagrin, by seconded by Trustee Siegel, and unanimously approved, the following resolution was adopted:

RESOLVED, that vouchers, in the aggregate amount of \$ 74,873.38 (as itemized on the Abstract of Vouchers dated Tuesday, November 15, 2022), are hereby approved for payment, all allocated to the General Fund.

A copy of the approved voucher list is attached to these minutes.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Chagrin:	Aye
	Trustee Halpern:	Aye	Trustee Siegel:	Aye

Adjournment

At 10:00 p.m., there being no further business, a motion to adjourn was made by Trustee Halpern, seconded by Trustee Chagrin, and unanimously approved.

Respectfully Submitted,

Denise M. Knowland
Village Administrator

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VILLAGE OF THOMASTON AUDITED VOUCHERS

October 13 through November 15, 2022

Type	Date	Num	Name	Amount
Check	10/14/2022	3934	MICHAEL F. MCNERNEY ARCHITECT PLLC	-1,375.00
Check	10/17/2022	3935	WATER AUTHORITY OF GREAT NECK NORTH	-44.37
Check	10/17/2022	3936	NATIONAL GRID	-43.70
Check	10/17/2022	3937	NATIONAL GRID	-119.19
Check	10/17/2022	3938	NATIONAL GRID	-83.34
Check	10/17/2022	3939	NATIONAL GRID	-127.74
Check	10/24/2022	3940	PSEGLI	-60.47
Check	10/24/2022	3941	PSEGLI	-46.18
Check	10/24/2022	3942	PSEGLI	-580.04
Check	10/28/2022	ACH	MICHAEL F. MCNERNEY ARCHITECT PLLC	-1,500.00
Check	11/01/2022	3944	VERIZON	-121.89
Check	11/01/2022	3945	VERIZON WIRELESS	-79.76
Check	11/01/2022	3946	MANHASSET-LAKEVILLE WATER DISTRICT	-1,185.10
Check	11/01/2022	3947	MANHASSET-LAKEVILLE WATER DISTRICT	-16.20
Check	11/01/2022	3948	OPTIMUM	0.00
Check	11/04/2022	3949	OPTIMUM	-4.26
Check	11/04/2022	3950	PSEGLI	-415.81
Check	11/04/2022	3951	PSEGLI	-11.79
Check	11/10/2022	3953	MICHAEL F. MCNERNEY ARCHITECT PLLC	-1,937.50
Check	11/15/2022	3956	NCVOA	-100.00
Check	11/15/2022	3957	MELICHAR ELECTRIC, LTD.	-395.97
Check	11/15/2022	3958	VOID	
Check	11/15/2022	3959	LIFFCO INC. POWER EQUIPMENT	-32.90
Check	11/15/2022	3960	OLD VILLAGE TREE SERVICE	-2,750.00
Check	11/15/2022	3961	WINTERS BROS. HAULING OF LI, LLC	-1,200.00
Check	11/15/2022	3962	COSTELLO'S HARDWARE	-26.99
Check	11/15/2022	3963	ANTON MEDIA GROUP	-214.50
Check	11/15/2022	3964	WEX BANK	-1,299.04
Check	11/15/2022	3965	GENERAL WELDING SUPPLY CORP	-7.50
Check	11/15/2022	3966	JORDAN ASSOCIATES	-258.00
Check	11/15/2022	3967	FELDMAN LUMBER	-40.50
Check	11/15/2022	3968	TOWN OF NORTH HEMPSTEAD-SWMA	-3,842.27
Check	11/15/2022	3969	BUSINESS CARD	-2,058.78
Check	11/15/2022	3970	BUSINESS CARD	-46.48
Check	11/15/2022	3971	SANTELLI & SONS, INC.	-35.00
Check	11/15/2022	3972	STAPLES	-285.13
Check	11/15/2022	3973	HOME DEPOT CREDIT SERVICES	-308.57
Check	11/15/2022	3974	JENNIFER DEVLIN	-444.60

Check	11/15/2022	3975	MEADOW CARTING CORP	33,590.00
Check	11/15/2022	3976	NYS EMPLOYEES' HEALTH INSURANCE	-7,854.56
Check	11/15/2022	3977	NYSPSP	-8.38
Check	11/15/2022	3978	W.B. MASON CO., INC.	-41.99
Check	11/15/2022	3979	NOVEMBER AND SONS LLC	-4,825.00
Check	11/15/2022	3980	WATER AUTHORITY OF GREAT NECK NORTH	-44.37
Check	11/15/2022	3981	BEE READY FISHBEIN HATTER & DONOVAN, LLP	-81.25
Check	11/15/2022	3982	MEYER, SUOZZI, ENGLISH & KLEIN, P.C.	-6,150.00
Check	11/15/2022	3983	NATIONAL GRID	-84.47
Check	11/15/2022	3984	NATIONAL GRID	-301.92
Check	11/15/2022	3985	NATIONAL GRID	-222.89
Check	11/15/2022	3986	NATIONAL GRID	-319.98
Check	11/15/2022	3987	FINE DETAILING	-250.00
				-
				74,873.38
				-
TOTAL:				74,873.38

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VILLAGE OF THOMASTON						
AUDITED REFUNDS						
October 13 through November 15, 2022						
Type	Date	Num	Name	Amount		
Check	11/15/2022	1024	STANLEY KONG	-2,539.72		
Check	11/15/2022	1025	DAVID BASALELI	-1,924.62		
Check	11/15/2022	1026	ZHEN CHEN	-2,245.92		
Check	11/15/2022	1027	GPK RESTAURANT GROUP	-3,009.45		
Total A200.2 - Cash - Agency FNBLI						-9,719.71
TOTAL:						-9,719.71
Check	11/15/2022	3954	NATIONAL GIRD - GAS OPS	-500.00		
Check	11/15/2022	3955	DANDELION ENERGY INC	-1,370.00		
Total A200 - Cash - Disbursement FNBLI						-1,870.00
TOTAL:						1,870.00

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