

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF THOMASTON
June 13, 2022**

The Board of Trustees met on Monday, June 13, 2022 at the Village Hall, 100 East Shore Road, Great Neck, New York at 7:30 p.m.

Present: Mayor Steven Weinberg, Trustee Aaron S. Halpern, and Trustee Karen Lynne Siegel

Absent: Deputy Mayor Burton Weston, Trustee Jay W. Chagrín

The Mayor opened the meeting at 7:30 p.m.

Approval of Minutes

RESOLUTION 22-58

Upon motion of Trustee Siegel, seconded by Trustee Halpern, and unanimously approved, the following resolution was adopted:

RESOLVED, that the minutes of the Board of Trustees meeting held on May 9, 2022 are hereby approved and accepted as presented.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

Draft Financial Statements FYE February 28, 2022

The Board reviewed the draft financial statements for the FYE February 28, 2022.

RESOLUTION 22-59

Upon motion of Mayor Weinberg, seconded by Trustee Siegel, and unanimously approved, the following resolution was adopted:

RESOLVED, that the draft financial statements for the FYE February 28, 2022 are hereby accepted as presented.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

A copy of the financial statements is on file at the village office.

Annual Audit for FYE February 28, 2023

The Board reviewed a proposed engagement letter from Skinnon and Faber, Certified Public Accountants, P.C. for the audit of the financial statements of the 2022/23 fiscal year. The cost for the audit will be \$10,600. The cost for the prior year's audit was \$9,400.

RESOLUTION 22-60

Upon motion of Trustee Halpern, seconded by Trustee Siegel, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees hereby authorizes the Mayor to execute the June 7, 2022 letter of engagement from Skinnon and Faber, Certified Public Accountants, P.C. for the audit of the Village's financial statements for the 2022/23 fiscal year.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

A copy of the letter is on file at the village office.

Review Design Review Board Recommendations

Application for solar panels on side (south) and rear (west) roofs at 2 Singley Court

RESOLUTION 22-61

Upon motion of Trustee Siegel, seconded by Trustee Halpern, and unanimously approved, the following resolution was adopted:

WHEREAS, on March 31, 2022, the Design Review Board reviewed the application of 2 Singley Court, Thomaston for installation of solar panels on the west facing (rear) and south facing (side) roofs at the two-story single-family dwelling, and

WHEREAS, the Board requested that the owner modify the plan to reduce the number of solar panels and locate all solar panels on the rear roof, so as the solar panels would not be visible from the street, and

WHEREAS, the Design Review Board held a subsequent meeting on June 9, 2022 and were provided with a modified plan which provided for higher output solar panels and a reduction in the number of solar panels from forty (40) panels to thirty-five (35) panels, with no change to the location of the solar panels, and

WHEREAS, the Design Review Board made no recommendation for approval or disapproval of the application, now, therefore, it is

RESOLVED, that Board of Trustees hereby approves the application of Steven Zhang, 2 Singley Court, Thomaston for solar panels on the south facing (side) and west facing (rear) roof on the existing single-family dwelling, in accordance with the original plan for forty (40) solar panel and the Design Review Board checklist dated June 9, 2022, and it is further

RESOLVED, that all exterior accessory equipment to be screened to the satisfaction of the Building Official.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

Quotations for LED lighting fixtures at Village Hall

The Board reviewed two (2) quotations for replacement of the interior lighting fixtures at Village Hall from Hellman Electric and November & Sons, LLC:

LED LIGHTING FIXTURES FOR VILLAGE HALL

VENDOR	QUOTATION
Hellman Electric	\$9,361
November & Sons, LLC	\$4,825

RESOLUTION 22-62

Upon motion of Trustee Halpern, seconded by Trustee Siegel, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees hereby accepts the quotation from November & Sons, LLC to furnish and install new LED lighting fixtures at the Village Hall at a cost not to exceed \$4,825.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

Quotations for audio-visual equipment and laptop computer for Village Hall meeting room

The Board reviewed quotations for audio visual equipment from Video Hi-Tech Corp. d/b/a Adwar Video and Jordan Associates Integrated Systems, Inc. for videoconferencing.

The Board reviewed quotations for a laptop computer from Jordan Associates Integrated Systems, Inc. and Dell Marketing LP (NYS Aggregate Hardware Buy 20-01, PM20820).

AUDIO -VISUAL CONFERENCE EQUIPMENT (EXCLUDING LAPTOP COMPUTER)

VENDOR	65" DISPLAY	MOBILE CART	CONFERENCE CAMERA	FREIGHT COST	TOTAL
Video Hi-Tech Corp. d/b/a Adwar Video	\$1,275	\$599	\$711	\$120	\$2,705
Jordan Associates Integrated Systems, Inc.	\$1,075	\$280	\$625	N/A	\$1,980

LAPTOP COMPUTER

VENDOR	LAPTOP COMPUTER
Jordan Associates Integrated Systems, Inc.	\$1,195.00
Dell Marketing LP	\$650.98

SETUP

VENDOR	SETUP (VILLAGE SUPPLIED LAPTOP)	CABLING	EST. TOTAL
Jordan Associates Integrated Systems, Inc.	Estimated 2.5 -3 hrs @\$175/hr	\$120	\$557.50-\$645.00

RESOLUTION 22-63

Upon motion of Mayor Weinberg, seconded by Trustee Siegel, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees hereby accepts the quotation from Jordan Associated Integrated Systems, Inc., in the amount of \$1,980 for a 65” display, mobile cart, conference camera and tripod, and it is further

RESOLVED, that the Board of Trustees hereby accepts the quotation of Dell Marketing LP for a Dell Latitude 5420 with Dell optical mouse in the amount of \$650.98 pursuant to the NYS OGS Aggregate Buy Hardware 20-01 Contract PM20820, and it is further

RESOLVED, that the Board of Trustees authorizes Jordan Associates Integrated Systems, Inc. to provide the cabling and setup of the audio-visual conference equipment and Dell laptop computer, at an additional cost not to exceed \$750.00.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

Drainage, Paving and Sidewalk Improvements Bid #2022-1

The Board review a proposed bid package for drainage, paving and sidewalk improvements on various streets within the Village.

RESOLUTION 22-64

Upon motion of Mayor Weinberg, seconded by Trustee Halpern, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees approves the proposed bid package for Bid 2022-1, and it is further

RESOLVED, that the Village Administrator is directed to place a legal notice soliciting sealed bids for Drainage, Paving and Sidewalk Improvements in the Village’s official newspaper (Great Neck Record) with a bid opening date of July 7, 2022 at 10 a.m.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

Appointments to Tree Board

Mayor Weinberg appointed Mal Weinberg (no relation to Mal Weinberg) and Nancy Sherman to the Tree Board, each for a term ending at the end of the current official year.

RESOLUTION 22-65

Upon motion of Trustee Siegel, seconded by Trustee Halpern, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees approves the appointment of Mal Weinberg and Nancy Sherman as members of the Tree Board for the remainder of the official year.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

Tree Board Recommendations

The Board reviewed recommendations of the Tree Board with respect to the traffic islands located at Avalon Road and Brompton Road and written comments from the Superintendent of Public Works.

The Board discussed the various recommendations made by the Tree Board and the Superintendent’s comments. The Mayor suggested that a member of the Tree Board, the Board of Trustees and the Superintendent of Public Works meet on-site at the Avalon Road and the Brompton Road traffic islands to review improvements to be made a each island.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

NYCLASS Investment

RESOLUTION 22-66

Upon motion of Mayor Weinberg, seconded by Trustee Halpern, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees authorizes the Village Administrator to invest \$1,500,000 from the Repair Reserve Fund and \$1,000,000 from the General Fund (Disbursement Account) in the Village’s NYCLASS Account.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

Deposit Refunds

RESOLUTION 22-67

Upon motion of Trustee Siegel, seconded by Mayor Weinberg, and unanimously approved, the following resolution was adopted:

RESOLVED, that the refunds of deposits, in the aggregate amount of \$2,910.12 (as itemized on the Abstract of Refunds dated Monday, June 13, 2022), are hereby approved for disbursement from the Trust and Agency Fund.

A copy of the approved refund list is attached to these minutes.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

Vouchers

RESOLUTION 22-68

Upon motion of Mayor Weinberg, by seconded by Trustee Halpern, and unanimously approved, the following resolution was adopted:

RESOLVED, that vouchers, in the aggregate amount of \$96,541.37 (as itemized on the Abstract of Vouchers dated Monday, June 13, 2022), are hereby approved for payment, all allocated to the General Fund.

A copy of the approved voucher list is attached to these minutes.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

Executive Session

Upon motion of Trustee Siegel, by seconded by Trustee Halpern and unanimously approved, the following resolution was adopted:

RESOLUTION 22-69

RESOLVED, that the Board of Trustees enter into executive session for the purpose of discussing potential litigation.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

At 9:05 p.m. the members of the Board and the Village Administrator entered into executive session to discuss potential litigation.

At 9:19 p.m., upon motion of Trustee Siegel, by seconded by Mayor Weinberg, and unanimously approved, the following resolution was adopted:

RESOLUTION 22-70

RESOLVED, the Board of Trustees shall return to the public session.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

Retain Outside Counsel

RESOLUTION 22-71

Upon motion of Trustee Siegel, seconded by Mayor Weinberg, and unanimously approved, the following resolution was adopted:

WHEREAS, the Village of Thomaston has a need from time to time to obtain legal advice and representation from outside counsel in the field of labor/employment law and personnel-related matters; and

WHEREAS, pursuant to village procurement policy, the Village has determined that the law firm of BEE READY FISHBEIN HATTER & DONOVAN, LLP is best suited for the village's purposes with respect to retention of such outside counsel; now, therefore, it is

RESOLVED that the Board of Trustees hereby authorizes the Mayor to execute the proposed retainer agreement between the Village and BEE READY FISHBEIN HATTER & DONOVAN, LLP for such services, in the form now on file with the Village Clerk.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Halpern: Aye
Trustee Siegel: Aye

Adjournment

At 9:21 p.m., there being no further business, a motion to adjourn was made by Mayor Weinberg, seconded by Trustee Halpern, and unanimously approved.

Respectfully Submitted,
Denise M. Knowland
Village Administrator

VILLAGE OF THOMASTON - Trust and Agency Fund

AUDITED REFUNDS

June 13, 2022

Type	Num	Date	Name	Memo	Original Amount
Check	1017	06/13/2022	NORTHWELL HEALTH - 611 N Blvd Project	Deposit Refund - Eng Rev. -Northwell @611 N Blvd	-1,932.80
				Refund unused portion of deposit for review of mechanical drawings	1,932.80
					1,932.80
Check	1018	06/13/2022	23 VALLEY VIEW ROAD LLC	Dep Refund - ZBA 23 Valley View	-977.32
				Refund of unused portion of deposit for ZBA	977.32
					977.32
TOTAL					\$2,910.12

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VILLAGE OF THOMASTON

AUDITED VOUCHERS

May 10 through June 13, 2022

Type	Date	Num	Name	Amount
Check	05/10/2022	3689	ISLAND PROPERTY TAX REDUCTION	-112.16
Check	05/10/2022	3690	ISLAND PROPERTY TAX REDUCTION	-566.24
Check	05/10/2022	3691	LAW OFFICES OF SCOTT STONE PLLC	-109.44
Check	05/10/2022	3692	LITT LAW GROUP, LLC	-241.32
Check	05/10/2022	3693	LITT LAW GROUP, LLC	-184.90
Check	05/10/2022	3694	LITT LAW GROUP, LLC	-39.43
Check	05/10/2022	3695	PROPERTY TAX ADJUSTERS, LTD.	-377.46
Check	05/10/2022	3696	P.T.R.C., INC.	-849.70
Check	05/10/2022	3697	P.T.R.C., INC.	-412.61
Check	05/10/2022	3698	P.T.R.C., INC.	-758.75
Check	05/13/2022	ACH	MICHAEL F. MCNERNEY ARCHITECT PLLC	-1,406.25
Check	05/17/2022	3700	WATER AUTHORITY OF GREAT NECK NORTH	-44.37
Check	05/17/2022	3701	NATIONAL GRID	-401.38
Check	05/17/2022	3702	NATIONAL GRID	-267.61
Check	05/17/2022	3703	NATIONAL GRID	-300.67
Check	05/17/2022	3704	NATIONAL GRID	-78.99
Check	05/17/2022	3705	PSEGLI	-58.17
Check	05/17/2022	3706	PSEGLI	-79.34
Check	05/17/2022	3707	PSEGLI	-527.15
Check	06/01/2022	3709	MANHASSET-LAKEVILLE WATER DISTRICT	-16.20
Check	06/01/2022	3710	VERIZON WIRELESS	-79.15
Check	06/02/2022	3711	MICHAEL F. MCNERNEY ARCHITECT PLLC	-1,437.50
Check	06/02/2022	3712	VERIZON	-112.50
Check	06/10/2022	ACH	MICHAEL F. MCNERNEY ARCHITECT PLLC	-1,312.50
Check	06/13/2022	3713	PSEGLI	-11.79
Check	06/13/2022	3714	PSEGLI	-297.44
Check	06/13/2022	3716	NYS EMPLOYEES' HEALTH INSURANCE	15,733.39
Check	06/13/2022	3717	WINTERS BROS. HAULING OF LI, LLC	-300.00
Check	06/13/2022	3718	KROLL LLC	-1,275.00
Check	06/13/2022	3719	NYSPSP	-11.08
Check	06/13/2022	3720	GENERAL CODE, LLC	-1,057.62
Check	06/13/2022	3721	MEYER, SUOZZI, ENGLISH & KLEIN, P.C.	-2,550.00
Check	06/13/2022	3722	OLD VILLAGE TREE SERVICE	-2,175.00
Check	06/13/2022	3723	B & R PLUMBING & HEATING OF L.I. INC.	-462.00
Check	06/13/2022	3724	W.B. MASON CO., INC.	-21.93
Check	06/13/2022	3725	NYCOM	-75.00
Check	06/13/2022	3726	NYS HCR	-320.00
Check	06/13/2022	3727	PERMA	18,122.00

Check	06/13/2022	3728	JENNIFER DEVLIN	-582.00
Check	06/13/2022	3729	AUTO BARN	-349.10
Check	06/13/2022	3730	OPTIMUM	-22.00
Check	06/13/2022	3731	GENERAL WELDING SUPPLY CORP	-7.50
Check	06/13/2022	3732	LI VILLAGE CLERKS & TREASURERS ASSOC	-75.00
Check	06/13/2022	3733	WEX BANK	-1,022.32
Check	06/13/2022	3734	BUSINESS CARD	-1,010.80
Check	06/13/2022	3735	BUSINESS CARD	-49.20
Check	06/13/2022	3736	FINE DETAILING	-250.00
Check	06/13/2022	3737	TOWN OF NORTH HEMPSTEAD-SWMA	-1,680.68
Check	06/13/2022	3738	ANTON MEDIA GROUP	-55.00
Check	06/13/2022	3739	HOME DEPOT CREDIT SERVICES	-163.21
Check	06/13/2022	3740	VERIZON RPC	-111.61
Check	06/13/2022	3741	STAPLES	-87.69
Check	06/13/2022	3742	STAPLES	-178.05
Check	06/13/2022	3743	SANTELLI & SONS, INC.	-88.00
Check	06/13/2022	3744	MEADOW CARTING CORP	32,778.00
Check	06/13/2022	3745	TOLLS BY MAIL	-20.34
Check	06/13/2022	3746	SKINNON & FABER, CPA'S, P.C.	-3,857.50
Check	06/13/2022	3747	CANON SOLUTIONS AMERICA, INC.	-17.33
Check	06/13/2022	3748	WINTERS BROS. HAULING OF LI, LLC	-600.00
Check	06/13/2022	3749	LIRO ENGINEERS, INC.	-1,350.00
				-
				96,541.37
TOTAL				96,541.37