

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF THOMASTON
June 8, 2020**

The Board of Trustees met on Monday, June 8, 2020 via videoconference at 7:30 p.m.

Present: Mayor Steven Weinberg, Deputy Mayor James Sharkey, Trustee To-on Pang, Trustee Jill Monoson, Trustee Burton Weston, and Village Administrator Knowland

Absent: None

The Mayor opened the meeting at 7:33 p.m.

Mayor Weinberg read the following statement regarding the procedures for this meeting:

“Due to public health and safety concerns related to COVID-19, and pursuant to Governor’s Executive Orders, including, without limitation Orders 202.1, 202.10 and 202-15, this meeting of the Board of Trustees is not being held in person.

The Board is meeting by videoconferencing. The meeting will be recorded and a transcription will be provided at a later date. The public has the opportunity to observe this meeting live online and to submit comments, pursuant to instructions given on the Village website and in the meeting notice.

Interested members of the public may provide comments on an agenda item or public hearing by calling in during the meeting at **(646) 558-8656, Meeting ID: 885 2772 2730 , Password: 681998** or through the written chat section of the Zoom meeting. Comments may also be provided via email before and during the meeting to clerk@villageofthomaston.org.

The Village Administrator will now call the roll for attendance at this meeting by members of the Board and relevant Village staff.”

The Village Administrator called the roll.

A quorum of the Board was in attendance, and the Board began the business of this meeting.

Adoption of Minutes

RESOLUTION 20-55

Upon motion of Trustee Monoson, seconded by Trustee Weston, and unanimously approved, the following resolution was adopted:

RESOLVED, that the minutes of the Board of Trustees meetings held on May 11, 2020 are hereby approved and accepted as presented.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

Draft Financial Statements for FYE 2/29/20

The Board reviewed the draft financial statements for the FYE February 29, 2020.

RESOLUTION 20-56

Upon motion of Trustee Pang, seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

RESOLVED, that the draft financial statements for the FYE 2/29/20 are hereby accepted as presented/amended.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson :	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

Annual Audit for FYE February 28, 2021

The Board reviewed a proposed engagement letter from Skinnon and Faber, Certified Public Accountants. P.C. for the audit of the financial statements of the 2020/21 fiscal year. The cost for the audit will be \$9,200. The cost for last year’s audit was \$9,000.

RESOLUTION 20-57

Upon motion of Trustee Weston, seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees hereby authorizes the Mayor to execute the May 5, 2020 letter of engagement from Skinnon and Faber, Certified Public Accountants, P.C. for the audit of the Village’s financial statements for the 2020/21 fiscal year.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson :	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

A copy of the engagement letter is on file in the Village Office.

Transfer of Fund Balance to Repair Reserve

RESOLUTION 20-58

Upon motion of Mayor Weinberg, seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees hereby authorizes the transfer of \$300,000 of fund balance to the Repair Reserve Fund, effective February 29, 2020, and it is further

RESOLVED, that the Village Administrator is directed to transfer \$300,000 from the Disbursement Account to the Repair Reserve Account.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson :	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

Sign Permit at 805 Northern Boulevard

The Board review an application for a sign to be erected on a building wall at 805 Northern Boulevard.

RESOLUTION 20-59

On motion of Trustee Pang, seconded by Trustee Monoson, the following resolutions were unanimously adopted:

RESOLVED, that the Board of Trustees hereby approves the application of 805 N. Blvd LLC for a sign permit to install two (2) signs, compliant with the application documents, at 805 Northern Boulevard, Thomaston, NY.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

Waiver of Subdivision - Russell Gardens Association, Inc.

The Board reviewed a letter dated May 15, 2020 from Andrea Tsoukalas Curto, Village Attorney for the Village of Russell Gardens requesting an extension of time for the Village of Russell Gardens to record deeds as required by Resolution 19-92 in relation to the Application of Russell Gardens Association, Inc. for Lot Line Adjustment Approval.

RESOLUTION 20-60

Upon motion of Mayor Weinberg, seconded by Trustee Weston, and unanimously approved the following resolution was adopted:

WHEREAS, pursuant to Village Code § 40-1(A), the Board (“Board”) of Trustees of the Village of Thomaston is the Planning Board for such Village; and

WHEREAS, on November 19, 2019, the Board of Trustees of the Village of Thomaston adopted Resolution 19-92, pursuant to Real Property Law 334-a, granting an application by the Russell Gardens Association, Inc., for approval of a waiver of the requirements to file a map for a lot line adjustment with respect to property located in the Village of Russell Gardens known as Section 2, Block 355, Lots 54, in order to permit a portion of said Lot 54 to be conveyed to the Village of Russell Gardens and combined with adjoining lot 53 which is owned by the Village of Russell Gardens; and

WHEREAS, Resolution 19-92 contained various conditions of approval, among which was a requirement that the deeds conveying the 1.115 acre portion of tax lot 54 shown on the said Proposed Subdivision Map to be merged with tax lot 53 as shown on the said Proposed Subdivision Map shall be filed and recorded with the Nassau County Clerk within six months of the date of the approval of this resolution,; and

WHEREAS, due to the COVID-19 crisis there have been delays with receiving the signed deeds and forwarding the same to Nassau County for recording, the applicant was unable to complete recording of that deed with the Nassau County Clerk within the required period of time; and

WHEREAS, the applicant has requested the Board of Trustees to extend the time to record the deed by six months; and

WHEREAS, the Board of Trustees has reviewed the said request,

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Trustees of the Village of Thomaston is the Lead Agency for review of environmental impact of the proposed Action; and it is further

RESOLVED, that the Board of Trustees hereby finds and concludes that the extension of time to comply with the aforesaid specified conditions in Resolution 19-92 is a Type II Action as defined in the New York State

Environmental Quality Review Act and its implementing regulations, which requires no environmental impact review; and it is further

RESOLVED, that the Board of Trustees further finds and concludes that there has been no material change in circumstances since the adoption of Resolution 19-92 which would preclude the granting of the requested relief; and it is further

RESOLVED, that no prejudice will result to the Village of Thomaston, nor to any other interested party, if the requested extension of time is to be granted; and it is further

RESOLVED, that the Board of Trustees hereby extends to and including November 20, 2020, the time in which the applicant is required to record deeds in approved form, pursuant to Resolution 19-92, and it is further

RESOLVED, that in all other respects the terms and conditions of Resolution 19-92 shall remain in effect as adopted on November 19, 2019.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye
Trustee Monoson: Aye Trustee Pang: Aye
Trustee Weston: Aye

Workers Compensation Policy - Multiple Year Contract Extension Option

Mayor Weinberg informed the Board that the Village has just entered the second year of the two-year contract for the Village's workers compensation policy from PERMA. PERMA has offered to extend the current contract to a third year, beginning June 1, 2021. The quoted cost for year three, including the estimated NYS Worker's Compensation Assessment of \$1,185 for the 6/1/2021-6/1/2022 year, is \$20,901 (if the loss ratio is under 15%), \$21,511 (if the loss ratio is between 15%-30%), \$22,121 (if the loss ratio is between 30%-50%), and \$23,035 (if the loss ratio is greater than 50%). Final contribution will be based on the loss experience from 6/1/2020-4/30/2021.

RESOLUTION 20-61

Upon motion of Trustee Weston, seconded Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that the third-year contract extension option for the Village's workers compensation policy from PERMA is hereby accepted as per the attached quotation dated May 21, 2020 (Attachment A).

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye
Trustee Monoson: Aye Trustee Pang: Aye
Trustee Weston: Aye

Temporary continuation of services provided by Meadow Carting Corp.

RESOLUTION 20-62

Upon motion of Mayor Weinberg, seconded Trustee Pang, and unanimously approved, the following resolution was adopted:

WHEREAS, on February 10, 2020, the Board of Trustees adopted Resolution No. 20-23 authorizing the Mayor to temporarily continue collection and disposal of solid waste services provided by Meadow Carting Corp. pursuant to the terms and conditions of the agreement with the Village which expired on October 31, 2019, and

WHEREAS, the Board of Trustees authorized the Mayor to temporarily continue in effect the services of Meadow Carting Corp., upon the same terms and conditions, until such time as the Village has entered into a new agreement for the collection and disposal of solid waste pursuant to law, provided, however, that temporary services shall not continue after July 1, 2020 unless further authorized by the Board of Trustees, and

WHEREAS, the Village has not authorized a new agreement for the collection and disposal of solid waste services,

NOW, THEREFORE, IT IS

RESOLVED, that the Mayor is authorized temporarily to continue in effect the services of Meadow Carting Corp., upon the same terms and conditions, until such time as the Village has entered into a new agreement for the collection and disposal of solid waste pursuant to law, provided, however, that temporary services shall not continue after October 1, 2020 unless further authorized by the Board of Trustees.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson :	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

Public Works Report

The Mayor read the Public Works Report

New Business

There was no new business.

Vouchers

RESOLUTION 20-63

Upon motion of Trustee Monoson, by seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

RESOLVED, that vouchers, in the aggregate amount of \$47,087.56 (as itemized on the Abstract of Vouchers dated Monday, June 8, 2020), are hereby approved for payment, all allocated to the General Fund.

A copy of the approved voucher list is attached to these minutes.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

ADJOURNMENT

At 7:59 p.m., there being no further business, the motion to adjourn was made by Trustee Monoson, seconded by Trustee Weston, and unanimously approved.

Respectfully Submitted,

Denise M. Knowland
Village Administrator

**INC. VILLAGE OF THOMASTON
AUDITED VOUCHERS**

May 12 through June 8, 2020

Type	Date	Num	Name	Amount	
Check	05/14/2020	ET	FRANCOTYP-POSTALIA, INC.	-50.00	
Paycheck	05/15/2020	DD	ALLAN J GRDOVICH		
Paycheck	05/15/2020	DD	ANTHONY J CIAPPA		
Paycheck	05/15/2020	DD	FRANCIS M MORRISEY		
Paycheck	05/15/2020	DD	STEVEN G PULSCH		
Paycheck	05/15/2020	DD	CATHERINE M PULTOIAN		
Paycheck	05/15/2020	DD	DAVID B DISTILLI		
Paycheck	05/15/2020	DD	DENISE M KNOWLAND		
Paycheck	05/15/2020	DD	GERALD P. UMLAUF		
Paycheck	05/15/2020	DD	LINDA M EARLEY		
Paycheck	05/15/2020	DD	WILLIAM MAZURKIEWICZ		
Paycheck	05/15/2020	DD	CHRISTOPHER T SCHICKLER		
Check	05/15/2020	ET	MICHAEL F. MCNERNEY ARCHITECT PLLC	-805.00	
Check	05/15/2020	2581	PSEGLI	-471.13	
Check	05/15/2020	2582	PSEGLI	-68.89	
Check	05/19/2020	2583	WATER AUTHORITY OF GREAT NECK NORTH	-42.66	
Check	05/19/2020	2584	NATIONAL GRID	-394.77	
Check	05/19/2020	2585	NATIONAL GRID	-133.18	
Check	05/19/2020	2586	NATIONAL GRID	-354.10	
Check	05/19/2020	2587	NATIONAL GRID	-284.31	
Check	05/28/2020	2588	NORTH SHORE CHEMISTS LLC <i>(Refund of ZBA deposit)</i>	-500.00	*
Check	05/28/2020	2589	805 N BLVD LLC <i>(Refund of deposit for engineering review)</i>	-4,062.50	*
Check	05/28/2020	2590	PSEGLI	-52.40	
Paycheck	05/29/2020	DD	CHRISTOPHER T SCHICKLER		
Paycheck	05/29/2020	DD	STEVEN G PULSCH		
Paycheck	05/29/2020	DD	ALLAN J GRDOVICH		
Paycheck	05/29/2020	DD	ANTHONY J CIAPPA		
Paycheck	05/29/2020	DD	CATHERINE M PULTOIAN		
Paycheck	05/29/2020	DD	DAVID B DISTILLI		
Paycheck	05/29/2020	DD	DENISE M KNOWLAND		
Paycheck	05/29/2020	DD	FRANCIS M MORRISEY		
Paycheck	05/29/2020	DD	LINDA M EARLEY		
Paycheck	05/29/2020	DD	WILLIAM MAZURKIEWICZ		
Check	05/29/2020	ET	MICHAEL F. MCNERNEY ARCHITECT PLLC	-920.00	
Check	06/05/2020	2591	GEZA SZENTMIKLOSZY	-102.02	**
Check	06/05/2020	2592	MEHRAN BASALELI	-99.04	**

Check	06/05/2020	2593	PARVIZ OHEBSHALOM	-42.29	**
Check	06/05/2020	2594	805 N BLVD LLC	-1,423.52	**
Check	06/08/2020	2595	OPTIMUM	-22.00	
Check	06/08/2020	2596	VERIZON	-425.59	
Check	06/08/2020	2597	VERIZON WIRELESS	-141.21	
Check	06/08/2020	2598	SKINNON & FABER, CPA'S, P.C.	-1,660.00	
Check	06/08/2020	2599	JORDAN ASSOCIATES	-93.75	
Check	06/08/2020	2600	MIDWEST MARKING PRODUCTS, INC	-19.48	
Check	06/08/2020	2601	LIFFCO INC. POWER EQUIPMENT	-56.40	
Check	06/08/2020	2602	FELDMAN LUMBER	-16.55	
Check	06/08/2020	2603	SANTELLI & SONS, INC.	-110.00	
Check	06/08/2020	2604	COSTELLO'S HARDWARE	-1.78	
Check	06/08/2020	2605	PERMA	21,488.00	
Check	06/08/2020	2606	PERMA	-30.00	
Check	06/08/2020	2607	DUPLEX ELECTRICAL SUPPLY	-20.21	
Check	06/08/2020	2608	READYREFRESH BY NESTLE	-38.91	
Check	06/08/2020	2609	OLD VILLAGE TREE SERVICE	-4,750.00	
Check	06/08/2020	2610	PSEGLI	-10.36	
Check	06/08/2020	2611	PSEGLI	-244.45	
Check	06/08/2020	2612	STAPLES CREDIT PLAN	-78.99	
Check	06/08/2020	2613	BUSINESS CARD	-152.00	
Check	06/08/2020	2614	BUSINESS CARD	-23.27	
Check	06/08/2020	2615	MALVESE EQUIPMENT CO., INC.	-137.80	
Check	06/08/2020	2616	HOME DEPOT CREDIT SERVICES	-138.12	
Check	06/08/2020	2617	JENNIFER DEVLIN	-226.50	
Check	06/08/2020	2618	NYS HCR	-1,120.00	
Check	06/08/2020	2619	MEYER, SUOZZI, ENGLISH & KLEIN, P.C.	-3,720.00	
Check	06/08/2020	2620	PARAMOUNT PEST MANAGEMENT	-225.00	
Check	06/08/2020	2621	WEX BANK	-323.88	
Check	06/08/2020	2622	OLD VILLAGE TREE SERVICE	-1,750.00	
Check	06/08/2020	2623	FINE DETAILING	-250.00	
Check	06/08/2020	2624	GENERAL WELDING SUPPLY CORP	-7.50	
				-	
				47,087.56	
TOTAL				47,087.56	
<i>*Deposit Refunds (\$4,562.50)</i>					
<i>** Refund of penalty on 2020/21 Village Tax per Governor's Executive Order 202.36 (\$1,666.87)</i>					



Public Em

9 Cornell Road, Latham, NY 12110 • P.O. Box 12250, Albany, NY 12212-2250
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P E R M A

Multiple Year Contract Option
Workers Compensation and Employers Liability Pricing Indication

Quote Date: May 21st, 2020

Quotation For:

Broker of Record: 3700

Village of Thomaston 100 East Shore Road Great Neck, NY 11023	Salerno Brokerage Corp. 117 Oak Drive Syosset, NY 11791
---------------------------------------------------------------------	---------------------------------------------------------------

Dear Broker:

We are pleased to offer the following three-year contract option for Village of Thomaston:

2 Year Contract Option with 3rd Year Extension

Total Year 2 Contribution 6/1/2020-6/1/2021:	\$ 20,326
New York State Assessment:	\$ 1,162
Total Estimated Contribution & Assessment:	\$ 21,488

Contribution for Year Three 6/1/2021-6/1/2022

Cost is excluding New York State Assessment (see terms and conditions):

- **\$19,716** (If the Loss Ratio in year one is under 15%)
- **\$20,326** (If the Loss Ratio in year one is between 15%-30%)
- **\$20,936** (If the Loss Ratio in year one is between 30%-50%)
- **\$21,850** (If the Loss Ratio in year one is <50%)

We would estimate the NYS Workers' Compensation Assessment of **\$1,185 for budgeting purposes for the 6/1/2021-6/1/2022 Year-see Terms and Conditions below. Actual rates for next years' assessment will not be known until 10/1/2020**

Terms and Conditions

- If the Member seeks to terminate the agreement prior to 6/1/2022 a short-rate penalty will apply to the total contribution \$63,130.
- Payroll audit adjustments are NOT processed for this program. An audit will be performed; however this is only to verify that the exposure estimates are accurate for coding and excess insurance purposes.
- The contribution for Year Three of the contract will depend on the resulting loss experience from 6/1/2020-4/30/2021. For purposes of this calculation, Loss Ratio is defined as incurred losses divided by earned contribution as of 4/30/2021.
- In addition to the Year Two contribution indicated above, the member is responsible for the applicable NYS Workers Compensation Board (WCB) Assessments. PERMA is required to collect this on behalf of the WCB and pass through the monies to the WCB when invoiced. The WCB additionally may audit the related payrolls quarterly and adjust the billing as needed.

This is a quotation only and is not a binder or a guarantee of coverage.

Jordan Osterander

Authorized Signature

05/21/2020

Date

