

**MINUTES OF A REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF THOMASTON  
April 13, 2020**

The Board of Trustees met on Monday, April 13, 2020 via videoconference at 7:30 p.m.

**Present:** Mayor Steven Weinberg, Deputy Mayor James Sharkey, Trustee To-on Pang, Trustee Jill Monoson, Trustee Burton Weston, and Village Administrator Knowland

**Absent:** None

The Mayor opened the meeting at 7:46 p.m.

Mayor Weinberg read the following statement regarding the procedures for this meeting:

Due to public health and safety concerns related to COVID-19, and pursuant to Governor's Executive Orders, including, without limitation Orders 202.1 and 202.10, this meeting of the Village of Thomaston Board of Trustees is not being held in person.

The Board is meeting by videoconferencing. The meeting will be recorded and a transcript will be provided at a later date. The public has the opportunity to observe the meeting live online and to submit comments, pursuant to instructions given on the Village website and in the meeting notice.

In accordance with the Open Meetings Law, the public has the right to be heard on agenda items which are public hearings. On all other matters, the public does not have the right to comment on agenda items unless authorized by the rules of the Board. If any interested members of the public would like to provide comments on an agenda item or public hearing, comments may be called in during the meeting at **(646) 558-8656, Meeting ID: 960 706 758, Password: 681998** or provided through the written chat section of the Zoom meeting. Comments may also be provided via email before and during the meeting to [clerk@villageofthomaston.org](mailto:clerk@villageofthomaston.org). Please check the meeting Agenda posted on the Village website at [www.villageofthomaston.org/meeting\\_schedule.html](http://www.villageofthomaston.org/meeting_schedule.html) for further instructions to access the virtual meeting and for updated information.

The Village Administrator will now call the roll for attendance at this meeting by members of the Board and relevant Village staff.

The Village Administrator called the roll.

A quorum of the Board was in attendance, and the Board began the business of this meeting.

**Adoption of Minutes**

**RESOLUTION 20-40**

Upon motion of Mayor Weinberg, seconded by Trustee Weston, and unanimously approved, the following resolution was adopted:

RESOLVED, that the minutes of the Board of Trustees meeting held on March 12, 2020 are hereby approved and accepted as presented.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

**Rescind Resolution 20-37 (Public Hearing on Bill T2020A)**

RESOLUTION 20-41

Upon motion of Mayor Weinberg, seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

WHEREAS, by Resolution 20-37, the Board of Trustees scheduled a public hearing on Bill T2020A for April 13, 2020 at 7:30 p.m. and directed the Village Administrator to publish and post a notice of said hearing, and

WHEREAS, due to the current COVID-19 health crisis, the Village Administrator did not publish or post said notice of public hearing,

NOW, THEREFORE, BE IT

RESOLVED, that Resolution 20-37 is hereby rescinded, to be replaced by a resolution to be later adopted by the Board to reschedule the public hearing with respect to proposed Bill T2020A.

**Retaining of Village Attorney and Special Counsel**

The Mayor appointed A. Thomas Levin and Brian S. Stolar as Village Attorneys.

RESOLUTION 20-42

On motion of Mayor Weinberg, seconded by Deputy Mayor Sharkey, the following resolutions were unanimously adopted:

RESOLVED, that the Board of Trustees of the Village of Thomaston hereby approves the Mayor's appointment of A. THOMAS LEVIN and BRIAN S. STOLAR as Village Attorneys, to serve at the pleasure of the Mayor, and it is further

RESOLVED, that the compensation for the services of the Village Attorneys for those legal services for which the Village is required to retain or appoint a Village Attorney shall be \$300 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such retainer legal services, which sums will be billed to the Village monthly, and it is further

RESOLVED, that the Board of Trustees hereby retains MEYER, SUOZZI, ENGLISH & KLEIN, P.C. as special counsel to the Village for legal services other than those provided by the Village Attorneys, on a non-exclusive basis, the services of such special counsel to be compensated at the rate of \$300 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such non-retainer legal services, which sums shall be billed to the Village monthly.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye  
Trustee Weston: Aye

**Resolution Concerning the Schedule of Meetings**

RESOLUTION 20-43

On motion of Trustee Monoson, seconded by Trustee Pang, the following resolutions were unanimously adopted:

RESOLVED that the Board of Trustees designates the second Monday in each month at 7:30 p.m. in the Village Hall, 100 East Shore Road, Great Neck, as the time and place for the regular meetings of the Board of Trustees. The annual organizational meeting shall be held on the second Monday in April or on such other date in April as the Board of Trustees may determine in accordance with applicable law. The Clerk is directed to advise the

news media of this schedule, and to post notice of each meeting, as required under the Open Meetings Law. For special meetings, notice will be provided to the extent required by law.

And it is further

RESOLVED, that the Board notes that the first regular meeting in October falls on a legal holiday and so hereby changes the October 12<sup>th</sup> meeting to Wednesday, October 14<sup>th</sup>.

And it is further

RESOLVED, that the Board hereby changes the first regular meeting in November to Tuesday, November 17<sup>th</sup> to coincide with the meeting of the Board of Review.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye  
Trustee Weston: Aye

**Official Banks**

RESOLUTION 20-44

On motion of Trustee Weston, seconded by Deputy Mayor Sharkey, the following resolutions were unanimously adopted:

RESOLVED to designate the following depositories for Village funds (which depositories may be changed from time to time by resolution of the Board):

First National Bank of Long Island	Maximum Deposit \$5,000,000
Capital One Bank	Maximum Deposit \$5,000,000
Bank of America	Maximum Deposit \$5,000,000
Flushing Bank	Maximum Deposit \$5,000,000

Provided that each of such depositories holding funds in excess of \$250,000 pledges securities to the Village as collateral pursuant to a collateral agreement or letters of credit issued in favor of the Village by the Federal Home Loan Bank in accordance with the provisions of the General Municipal Law, and in a form approved by the Village Attorney, and it is further

RESOLVED, that all instruments authorizing withdrawal or payment from any such accounts shall be signed by any two of the following: the Mayor, the Village Administrator or the Deputy Mayor.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye  
Trustee Weston: Aye

**Mileage Allowance, Official Newspaper, Policies, Etc.:**

RESOLUTION 20-45

On motion of Trustee Pang, seconded by Trustee Monoson, the following resolutions were unanimously adopted:

RESOLVED, that the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village, and it is further

RESOLVED that for the 2020-2021 official year, the Board of Trustees sets the mileage reimbursement rate at the prevailing Internal Revenue Service mileage reimbursement rate, and it is further

RESOLVED that the Board of Trustees designates The Great Neck News as the official newspaper of the Village, and it is further

RESOLVED that the Procurement Policy, adopted October 17, 2016, is readopted, and it is further

RESOLVED that the Investment Policy, adopted March 12, 2018, is readopted, and it is further

RESOLVED, that notwithstanding the foregoing, and pursuant to Village Law §5-524(5), the following claims may be paid without prior audit and approval by the Board of Trustees:

- (a) fixed salaries;
- (b) debt service;
- (c) amounts becoming due upon lawful contracts for periods exceeding one year;
- (d) compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year;

provided, however, that with respect to items (a) and (d) in this paragraph, no such payment shall be made unless the payroll or other claim for compensation for personal services rendered to the Village by any person other than an elective Village officer shall be certified by the Village officer or employee having direct supervision of the claimant to the effect that such services were actually performed by the person or persons mentioned therein; and it is further

RESOLVED, that notwithstanding the foregoing and pursuant to Village Law §5-524(6), the following claims may be paid in advance of audit and approval of the Board of Trustees, provided such claims are presented for audit and approval at the next regular meeting of the Board of Trustees:

- (a) public utility services;
- (b) postage;
- (c) freight and express charges;
- (d) charges for expenses incurred with the approval of the Board of Trustees where there is a discount for timely payment and audit of such claims is not feasible prior to the date for such discounted payment; and it is further

RESOLVED, that the policy established by this resolution shall be reviewed at each ensuing organizational meeting of the Board of Trustees, and shall remain in effect until amended by resolution of the Board of Trustees at any duly convened meeting of the Board of Trustees.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye  
Trustee Weston: Aye

**Scheduling of Board of Trustees meetings during COVID-19 emergency**

RESOLUTION 20-46

On motion of Mayor Weinberg, seconded by Trustee Weston, the following resolution was unanimously adopted:

RESOLVED, that, for the duration of the COVID-19 emergency, the Board of Trustees hereby authorizes the Mayor to set the place, date, and time of Board of Trustees meetings.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye  
Trustee Weston: Aye

**Repair of 2013 Freightliner Dump Truck**

RESOLUTION 20-47

On motion of Deputy Mayor Sharkey, seconded by Trustee Weston, the following resolution was unanimously adopted:

WHEREAS, the Board of Trustees previously authorized repairs of the differential on the Village’s 2013 Freightliner M2 truck by resolution 20-38 passed on March 12, 2020, and

WHEREAS, when the truck was to be brought to the repair shop, it would not start due to failure of the batteries, necessitating an emergency expenditure of \$461.24 to remediate the inability to start the truck engine, and

WHEREAS, during the course of the ensuing repairs to the differential, the following additional necessary work was identified: brake replacement and surfacing of the brake drums; NYS Diesel Emission Inspection and NYS Inspection due, all in the total amount of \$696.70 in addition to the previously authorized repair costs, and

WHEREAS, the Board of Trustees finds and concluded that the foregoing unanticipated expenses are reasonable and necessary under the circumstances, and were required to be authorized in advance of approval from the Board of Trustees,

NOW, THEREFORE, BE IT

RESOLVED, that the Board of Trustees hereby ratifies the emergency action of the Mayor in authorizing the aforesaid additional necessary work for the repair of the brakes, the NYS Diesel Emissions and NYS Inspection, and the replacement of two (2) batteries and related parts, in the total amount of \$1,157.94 in addition to the expenses previously authorized.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

**Public Works Report**

The Mayor read the Public Works Report.

**New Business**

Trustee Pang had some questions about the Public Works Report related to COVID-19 activities. Mayor Weinberg explained that the Department of Public Works (DPW) had arranged for sanitizing of the Village Hall office, implemented procedures with respect to DPW, and made changes to the DPW employee schedule to help reduce the spread of COVID-19.

**Vouchers**

RESOLUTION 20-48

Upon motion of Mayor Weinberg, by seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

RESOLVED, that vouchers, in the aggregate amount of \$60,658.53 (as itemized on the Abstract of Vouchers dated Monday, April 13, 2020), are hereby approved for payment, all allocated to the General Fund.

A copy of the approved voucher list is attached to these minutes.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye  
Trustee Weston: Aye

**ADJOURNMENT**

At 8:18 p.m., there being no further business, the motion to adjourn was made by Trustee Weston, seconded by Trustee Monoson, and unanimously approved.

Respectfully Submitted,

Denise M. Knowland  
Village Administrator

**INC. VILLAGE OF THOMASTON****AUDITED VOUCHERS****March 13 through April 13, 2020**

Type	Date	Num	Name	Amount
Check	03/18/2020	2489	MICHAEL F. MCNERNEY ARCHITECT PLLC	-1,178.75
Check	03/18/2020	2490	WATER AUTHORITY OF GREAT NECK NORTH	-42.66
Check	03/18/2020	2491	PSEGLI	-470.73
Check	03/18/2020	2492	PSEGLI	-101.95
Check	03/18/2020	2493	NATIONAL GRID	-682.72
Check	03/18/2020	2494	NATIONAL GRID	-821.96
Check	03/18/2020	2495	NATIONAL GRID	-493.89
Check	03/18/2020	2496	NATIONAL GRID	-273.86
Paycheck	03/20/2020	2497	ALLAN J GRDOVICH	
Paycheck	03/20/2020	2498	ANTHONY J CIAPPA	
Paycheck	03/20/2020	2499	CHRISTOPHER T SCHICKLER	
Paycheck	03/20/2020	2500	DAVID B DISTILLI	
Paycheck	03/20/2020	2501	FRANCIS M MORRISEY	
Paycheck	03/20/2020	2502	GERALD P. UMLAUF	
Paycheck	03/20/2020	2503	NEIL G. HICKS	
Paycheck	03/20/2020	2504	WILLIAM MAZURKIEWICZ	
Paycheck	03/20/2020	DD	CATHERINE M PULTOIAN	
Paycheck	03/20/2020	DD	STEVEN G PULSCH	
Paycheck	03/20/2020	DD	DENISE M KNOWLAND	
Paycheck	03/20/2020	DD	LINDA M EARLEY	
Paycheck	04/03/2020	DD	ANTHONY J CIAPPA	
Paycheck	04/03/2020	DD	ALLAN J GRDOVICH	
Paycheck	04/03/2020	DD	CATHERINE M PULTOIAN	
Paycheck	04/03/2020	DD	DAVID B DISTILLI	
Paycheck	04/03/2020	DD	DENISE M KNOWLAND	
Paycheck	04/03/2020	DD	FRANCIS M MORRISEY	
Paycheck	04/03/2020	DD	LINDA M EARLEY	
Paycheck	04/03/2020	DD	WILLIAM MAZURKIEWICZ	
Check	04/03/2020	ET	MICHAEL F. MCNERNEY ARCHITECT PLLC	-747.50
Check	04/13/2020	2505	ATLANTIC SALT	-2,904.21
Check	04/13/2020	2506	DUFF & PHELPS LLC	-1,225.00
Check	04/13/2020	2507	NYS INDUSTRIES FOR THE DISABLED, INC.	-43.05
Check	04/13/2020	2508	HELLMAN ELECTRIC	-461.44
Check	04/13/2020	2509	DENTCARE DELIVERY SYSTEMS	-86.70
Check	04/13/2020	2510	WATER AUTHORITY OF GREAT NECK NORTH	-1,452.00
Check	04/13/2020	2511	AUTO BARN	-66.75
Check	04/13/2020	2512	VERIZON WIRELESS	-89.35

Check	04/13/2020	2513	COSTELLO'S HARDWARE	-233.49
Check	04/13/2020	2514	JORDAN ASSOCIATES	-459.50
Check	04/13/2020	2515	VERIZON	-430.90
Check	04/13/2020	2516	MICHAEL HABERMAN ASSOCIATES, INC.	-700.00
Check	04/13/2020	2517	PSEGLI	-49.62
Check	04/13/2020	2518	READYREFRESH BY NESTLE	-78.88
Check	04/13/2020	2519	OPTIMUM	-22.00
Check	04/13/2020	2520	TOWN OF NORTH HEMPSTEAD-SWMA	-1,733.68
Check	04/13/2020	2521	BUSINESS CARD	-270.99
Check	04/13/2020	2522	BUSINESS CARD	-11.72
Check	04/13/2020	2523	STAPLES CREDIT PLAN	-27.04
Check	04/13/2020	2524	WEX BANK	-340.67
Check	04/13/2020	2525	HOME DEPOT CREDIT SERVICES	-94.30
Check	04/13/2020	2526	PSEGLI	-288.58
Check	04/13/2020	2527	PSEGLI	-10.36
Check	04/13/2020	2528	MEADOW CARTING CORP	29,519.20
Check	04/13/2020	2529	WENDY SILAS	-175.00
Check	04/13/2020	2530	PHOENIX BUILDING PRODUCTS, INC.	-69.99
Check	04/13/2020	2531	MEYER, SUOZZI, ENGLISH & KLEIN, P.C.	-5,040.00
Check	04/13/2020	2532	FRANCOTYP-POSTALIA, INC.	-228.00
Check	04/13/2020	2533	ROY COLE	-150.00
Check	04/13/2020	2534	FINE DETAILING	-100.00
Check	04/13/2020	2535	LI SOFTWARE SOLUTIONS, INC	-140.00
Check	04/13/2020	2536	THE BRAKE SERVICE GROUP-NASSAU	-461.24
Check	04/13/2020	2537	THE BRAKE SERVICE GROUP-NASSAU	-7,711.95
Check	04/13/2020	2538	WINTERS BROS. HAULING OF LI, LLC	-490.00
Check	04/13/2020	2539	GENERAL WELDING SUPPLY CORP	-7.50
Check	04/13/2020	2540	TRIOUS INC.	-671.40
				-
				60,658.53
				-
<b>TOTAL</b>				<b>60,658.53</b>