

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF THOMASTON
APRIL 12, 2021**

The Board of Trustees met on Monday, April 12, 2021 at via videoconference at 7:30 p.m.

Present: Mayor Steven Weinberg, Deputy Mayor James Sharkey, Trustee To-on Pang, Trustee Jill Monoson, and Trustee Burton Weston

Absent: None

The Mayor opened the meeting at 7:37 p.m.

Mayor Weinberg read the following statement regarding the procedures for this meeting:

“Due to public health and safety concerns related to COVID-19, and pursuant to Governor’s Executive Orders, this meeting of the Board of Trustees is not being held in person.

The Board is meeting by videoconferencing. The meeting will be recorded and a transcription will be provided at a later date. The public has the opportunity to observe this meeting live online and to submit comments, pursuant to instructions given on the Village website and in the meeting notice.

Interested members of the public may provide comments on an agenda item or public hearing by calling in during the meeting at **(646) 558-8656, Meeting ID: 830 2307 6518, Password: 835332** or through the written chat section of the Zoom meeting. Comments may also be provided via email before and during the meeting to clerk@villageofthomaston.org.

The Village Administrator will now call the roll for attendance at this meeting by members of the Board and relevant Village staff.”

The Village Administrator called the roll.

A quorum of the Board was in attendance, and the board began the business of the meeting.

ELECTION:

The Village Clerk read the canvass of election of March 16, 2021, as follows:

Steven Weinberg, Mayor	24 votes
Jill S. Monoson	22 votes
Burton S. Weston	25 votes

Each duly elected candidate had already been sworn in and signed and filed the required oath of office.

APPROVAL OF MINUTES:

RESOLUTION 21-36

Upon motion of Trustee Pang, seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that the minutes of the Board of Trustees meeting held on March 8, 2021 are hereby approved and accepted as presented.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye
 Trustee Monoson: Aye Trustee Pang: Aye
 Trustee Weston: Aye

MAYORAL APPOINTMENTS:

DEPUTY MAYOR/DIRECTOR OF PATV:

The Mayor appointed James Sharkey as Deputy Mayor and Robert Schaufeld as Director of Public Access Television Corporation.

APPOINTMENTS REQUIRING BOARD APPROVAL:

The Mayor made the following appointments, for indeterminate terms at the pleasure of the Mayor, except as otherwise noted:

Commissioner of Public Works	Steven Weinberg
Commissioner of Administration	James Sharkey
Commissioner of Cable Television and Representative to the Cable Commission	Robert Schaufeld
Emergency Coordinator	Burton Weston
Commissioner of Planning and Development	Steven Weinberg
Commissioner-At-Large	Lawrence Greengrass
Building Commission	Steven Weinberg To-on Pang James Sharkey (alternate)
Superintendent of Public Works (1 yr.)	William Mazurkiewicz
Village Administrator	Denise M. Knowland
Village Historian	Leila Mattson
Chair and Member of the Design Review Board (1 yr.)	Glen Wilson
Member of the Design Review Board (1 yr.)	Robert Schaufeld
Member of the Design Review Board (1 yr.)	Ruchira Madan
Member of the Design Review Board (1 yr.)	Toby Noren
Member of the Design Review Board (1 yr.)	Robert Meyer
Chair and Member of the Landmarks Preservation Commission (1 yr.)	Leila Mattson
Vice Chair and Member of the Landmarks Preservation Commission (1 yr.)	Miriam Chatinover
Member of the Landmarks Preservation Commission (1 yr.)	Karen Siegel

Member of the Landmarks Preservation Commission (1 yr.)	Kathleen Taylor
Chair and Member of the Tree Board (1 yr.)	Glen Wilson
Member of the Tree Board (1 yr.)	Jill S. Monoson
Member of the Tree Board (1 yr.)	Toby Noren
Registrar of Vital Statistics	North Hempstead Town Clerk

RESOLUTION 21-37

Upon motion of Trustee Monoson, seconded by Trustee Weston, and unanimously approved, the following resolution was adopted:

RESOLVED, that all the appointments indicated above are hereby approved.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye
Trustee Monoson: Aye Trustee Pang: Aye
Trustee Weston: Aye

BOARD OF TRUSTEES APPOINTMENTS

Mayor Weinberg recommended the re-appointment of Lawrence Greengrass to the Zoning Board of Appeals and re-appointment of Lawrence Levy to the Ethics Board. The Mayor recommended appointment of Karen Siegel to the Ethics Board.

Member of the Zoning Board of Appeals (5 official yrs.)	Lawrence Greengrass
Member of the Ethics Board (3years)	Karen Siegel
Member of the Ethics Board (3years)	Lawrence Levy

RESOLUTION 21-38

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that all of the appointments indicated above are hereby approved.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye
Trustee Monoson: Aye Trustee Pang: Aye
Trustee Weston: Aye

RETAINING OF VILLAGE ATTORNEY AND SPECIAL COUNSEL

The Mayor appointed A. Thomas Levin and Brian S. Stolar as Village Attorneys.

RESOLUTION 21-39

On motion of Trustee Pang, seconded by Deputy Mayor Sharkey, the following resolutions were unanimously adopted:

RESOLVED, that the Board of Trustees of the Village of Thomaston hereby approves the Mayor's appointment of A. THOMAS LEVIN and BRIAN S. STOLAR as Village Attorneys, to serve at the pleasure of the Mayor, and it is further

RESOLVED, that the compensation for the services of the Village Attorneys for those legal services for which the Village is required to retain or appoint a Village Attorney shall be \$300 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such retainer legal services, which sums will be billed to the Village monthly, and it is further

RESOLVED, that the Board of Trustees hereby retains MEYER, SUOZZI, ENGLISH & KLEIN, P.C. as special counsel to the Village for legal services other than those provided by the Village Attorneys, on a non-exclusive basis, the services of such special counsel to be compensated at the rate of \$300 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such non-retainer legal services, which sums shall be billed to the Village monthly.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye
Trustee Monoson: Aye Trustee Pang: Aye
Trustee Weston: Aye

RESOLUTION CONCERNING THE SCHEDULE OF MEETINGS

RESOLUTION 21-40

On motion of Trustee Monoson, seconded by Trustee Pang, the following resolutions were unanimously adopted:

RESOLVED that the Board of Trustees designates the second Monday in each month at 7:30 p.m. in the Village Hall, 100 East Shore Road, Great Neck, as the time and place for the regular meetings of the Board of Trustees. The annual organizational meeting shall be held on the second Monday in April or on such other date in April as the Board of Trustees may determine in accordance with applicable law. The Clerk is directed to advise the news media of this schedule, and to post notice of each meeting, as required under the Open Meetings Law. For special meetings, notice will be provided to the extent required by law.

And it is further

RESOLVED, that the Board notes that the first regular meeting in October falls on a legal holiday and so hereby changes the October 11th meeting to October 13th.

And it is further

RESOLVED, that the Board hereby changes the first regular meeting in November to November 16th to coincide with the meeting of the Board of Review.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye
Trustee Monoson: Aye Trustee Pang: Aye
Trustee Weston: Aye

SCHEDULING OF BOARD OF TRUSTEES MEETINGS DURING COVID-19 EMERGENCY

RESOLUTION 21-41

On motion of Trustee Weston, seconded by Trustee Pang, the following resolution was unanimously adopted:

RESOLVED, that, for the duration of the COVID-19 emergency, the Board of Trustees hereby authorizes the Mayor to set the place, date, and time of Board of Trustees meetings.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye
Trustee Monoson: Aye Trustee Pang: Aye
Trustee Weston: Aye

OFFICIAL BANKS

RESOLUTION 21-42

On motion of Trustee Weston, seconded by Trustee Pang, the following resolutions were unanimously adopted:

RESOLVED to designate the following depositories for Village funds (which depositories may be changed from time to time by resolution of the Board):

First National Bank of Long Island	Maximum Deposit \$5,000,000
Capital One Bank	Maximum Deposit \$5,000,000
Bank of America	Maximum Deposit \$5,000,000
Flushing Bank	Maximum Deposit \$5,000,000

Provided that each of such depositories holding funds in excess of \$250,000 pledges securities to the Village as collateral pursuant to a collateral agreement or letters of credit issued in favor of the Village by the Federal Home Loan Bank in accordance with the provisions of the General Municipal Law, and in a form approved by the Village Attorney, and it is further

RESOLVED, that all instruments authorizing withdrawal or payment from any such accounts shall be signed by any two of the following: the Mayor, the Village Administrator or the Deputy Mayor.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye
Trustee Monoson: Aye Trustee Pang: Aye
Trustee Weston: Aye

UNDERTAKINGS FOR VILLAGE SIGNATORIES

RESOLUTION 21-43

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Weston, and unanimously approved, the following resolution was adopted:

RESOLVED that the Village shall purchase undertakings, at Village expense, as required by Village Law Section 3-306 as follows: A Public Employees Blanket Position Bond with coverage limit for dishonesty limit of \$100,000, Forgery or Alteration with a limit of \$50,000 and Computer and Funds Transfer Fraud in the amount of \$100,000. This bond covers all employees of the municipality including the treasurer, clerk and non-compensated officers and employees.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye
Trustee Monoson: Aye Trustee Pang: Aye
Trustee Weston: Aye

MILEAGE ALLOWANCE - OFFICIAL NEWSPAPER POLICIES, ETC.

RESOLUTION 21-44

On motion of Mayor Weinberg, seconded by Trustee Weston, the following resolutions were unanimously adopted:

RESOLVED, that the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village, and it is further

RESOLVED that for the 2021-2022 official year, the Board of Trustees sets the mileage reimbursement rate at the prevailing Internal Revenue Service mileage reimbursement rate, and it is further

RESOLVED that the Board of Trustees designates The Great Neck News as the official newspaper of the Village, and it is further

RESOLVED that the Procurement Policy, adopted October 17, 2016, is readopted, and it is further

RESOLVED that the Investment Policy, adopted March 12, 2018, is readopted, and it is further

RESOLVED, that notwithstanding the foregoing, and pursuant to Village Law §5-524(5), the following claims may be paid without prior audit and approval by the Board of Trustees:

- (a) fixed salaries;
- (b) debt service;
- (c) amounts becoming due upon lawful contracts for periods exceeding one year;
- (d) compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year;

provided, however, that with respect to items (a) and (d) in this paragraph, no such payment shall be made unless the payroll or other claim for compensation for personal services rendered to the Village by any person other than an elective Village officer shall be certified by the Village officer or employee having direct supervision of the claimant to the effect that such services were actually performed by the person or persons mentioned therein; and it is further

RESOLVED, that notwithstanding the foregoing and pursuant to Village Law §5-524(6), the following claims may be paid in advance of audit and approval of the Board of Trustees, provided such claims are presented for audit and approval at the next regular meeting of the Board of Trustees:

- (a) public utility services;
- (b) postage;
- (c) freight and express charges;
- (d) charges for expenses incurred with the approval of the Board of Trustees where there is a discount for timely payment and audit of such claims is not feasible prior to the date for such discounted payment; and it is further

RESOLVED, that the policy established by this resolution shall be reviewed at each ensuing organizational meeting of the Board of Trustees, and shall remain in effect until amended by resolution of the Board of Trustees at any duly convened meeting of the Board of Trustees.

The vote on this resolution was: Mayor Weinberg: Aye Deputy Mayor Sharkey: Aye
Trustee Monoson: Aye Trustee Pang: Aye
Trustee Weston: Aye

MANHASSET BAY PROTECTION COMMITTEE INTER-MUNICIPAL AGREEMENT

The Mayor presented the new Manhasset Bay Protection Committee (MBPC) Inter-Municipal Agreement (IMA), which replaces the expiring 2016 IMA, to the Board for approval.

RESOLUTION 21-45

Upon motion of Trustee Pang, seconded by Trustee Monoson, and unanimously approved the following resolution was adopted:

RESOLVED, that the Board hereby approves the Inter-Municipal Agreement between the Village and the Manhasset Bay Protection Committee, and the Mayor is hereby authorized, for and on behalf of the Village, to execute and deliver the Inter-Municipal Agreement in the form on file in the Village office.

A copy of the executed agreement is on file at the village office.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

PROPOSAL FOR 2021 ANNUAL STORMWATER REPORT

The Board reviewed a letter proposal and proposed consulting agreement from Liro Engineers, Inc. for the preparation of the 2021 Annual MS4 Report.

RESOLUTION 21-46

Upon motion of Trustee Monoson, seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees hereby accepts the proposal from Liro Engineers, Inc. in the amount of \$1,350 for preparation of the 2021 Annual MS4 Report on behalf of the Village, and it is further

RESOLVED, that the Mayor is authorized to execute an agreement, in the amount of \$1,350, with Liro Engineers, Inc. for preparation of the 2021 Annual MS4 Report on behalf of the Village.

A copy of the executed agreement is on file at the village office.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

SIGN PERMIT AT 805 NORTHERN BLVD

The Board review an application for a ground sign to be erected at 805 Northern Boulevard.

RESOLUTION 21-47

Upon motion of Trustee Weston, seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

WHEREAS, on April 1, 2021 the Zoning Board of Appeals granted a variance of the Village Code §203-85.7(B) to erect one (1) ground signs located at 805 Northern Boulevard, Thomaston, NY 11021, and

WHEREAS, the Minutes of the Zoning Board of Appeals were filed in the Clerk’s office on April 8, 2021,

NOW THEREFORE BE IT RESOLVED, that the Board of Trustee hereby approves the issuance of a sign permit, compliant with the application documents and decision of the Zoning Board of Appeals, to 805 N Blvd LLC. to erect (1) ground sign located at 805 Northern Boulevard, Thomaston, NY 11021.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

NYS CANNABIS LEGISLATION

The Board reviewed and discussed information, provided by the Village Attorney, on the new legislation concerning recreational cannabis products. The general consensus of the Board was that additional information was needed in order to determine whether or not the Village of Thomaston wishes to opt-out of the provisions of the law which permits licensed adult use dispensaries or on-site consumption businesses with the village boundaries. The discussion will continue at the May 10th Board of Trustees meeting.

NEW BUSINESS

The Mayor read the public works report.

DEPOSIT REFUNDS

RESOLUTION 21-48

Upon motion of Trustee Weston, by seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that the refunds of deposits, in the aggregate amount of \$1,936.82 (as itemized on the Abstract of Refunds dated Monday, April 12, 2021), are hereby approved for disbursement from the Trust and Agency Fund.

A copy of the approved refund list is attached to these minutes.

The vote on this resolution was:	Mayor Weinberg:	Aye	Deputy Mayor Sharkey:	Aye
	Trustee Monoson:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

VOUCHERS

RESOLUTION 21-49

Upon motion of Mayor Weinberg, by seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that vouchers, in the aggregate amount of \$88,482.52 (as itemized on the Abstract of Vouchers dated Monday, April 12, 2021), are hereby approved for payment, all allocated to the General Fund.

A copy of the approved voucher list is attached to these minutes.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

ADJOURNMENT

At 8:24 p.m., there being no further business, the motion to adjourn was made by Trustee Monoson , seconded by Deputy Mayor Sharkey, and unanimously approved.

Respectfully Submitted,

Denise M. Knowland
Village Administrator

VILLAGE OF THOMASTON - Trust and Agency Fund

AUDITED REFUNDS

March 9 through April 12, 2021

Type	Num	Date	Name	Memo	Original Amount
Check	1008	04/12/2021	STANLEY KONG	Refund ZBA Deposit	-1,936.82
				Refund of unused portion of deposit for ZBA	1,936.82
TOTAL					1,936.82

INC. VILLAGE OF THOMASTON**AUDITED VOUCHERS**

March 9 through April 12, 2021

Type	Date	Num	Name	Amount
Check	03/16/2021	3020	WATER AUTHORITY OF GREAT NECK NORTH	-43.47
Check	03/16/2021	3021	PSEGLI	-159.76
Check	03/16/2021	3022	PSEGLI	-528.65
Check	03/16/2021	3023	NATIONAL GRID	-462.17
Check	03/16/2021	3024	NATIONAL GRID	-629.27
Check	03/16/2021	3025	NATIONAL GRID	-873.45
Check	03/16/2021	3026	NATIONAL GRID	-296.21
Check	03/16/2021	3027	JOYCE FOUNTAIN	-200.00
Check	03/16/2021	3028	BARBARA WILLIAMS	-200.00
Check	03/19/2021	ACH	MICHAEL F. MCNERNEY ARCHITECT PLLC	-2,098.75
Check	03/30/2021	3031	PSEGLI	-55.05
Check	03/31/2021	3032	VERIZON	-446.77
Check	04/02/2021	ACH	MICHAEL F. MCNERNEY ARCHITECT PLLC	-1,408.75
Check	04/06/2021	3034	VERIZON WIRELESS	-80.42
Check	04/06/2021	3035	PSEGLI	-325.08
Check	04/06/2021	3036	PSEGLI	-10.36
Check	04/06/2021	3037	WATER AUTHORITY OF GREAT NECK NORTH	-1,524.60
Check	04/12/2021	3038	KOEPPPEL MARTONE & LEISTMAN, L.L.P.	-9,000.00
Check	04/12/2021	3039	LI SOFTWARE SOLUTIONS, INC	-315.00
Check	04/12/2021	3040	FRANCOTYP-POSTALIA, INC.	-136.50
Check	04/12/2021	3041	CANON SOLUTIONS AMERICA, INC.	-18.64
Check	04/12/2021	3042	ATLANTIC SALT	-1,703.95
Check	04/12/2021	3043	NCVOA	-1,050.00
Check	04/12/2021	3044	DENTCARE DELIVERY SYSTEMS	-86.70
Check	04/12/2021	3045	BLANK SLATE MEDIA , LLC	-136.89
Check	04/12/2021	3046	JORDAN ASSOCIATES	-615.75
Check	04/12/2021	3047	COSTELLO'S HARDWARE	-99.46
Check	04/12/2021	3048	FELDMAN LUMBER	-22.48
Check	04/12/2021	3049	OLD VILLAGE TREE SERVICE	-450.00
Check	04/12/2021	3050	VIGILANT FIRE COMPANY	-10,848.75
Check	04/12/2021	3051	DUPLEX ELECTRICAL SUPPLY	-18.44
Check	04/12/2021	3052	LOGISTICS PRINTING, INC	-1,435.54
Check	04/12/2021	3053	DUFF & PHELPS LLC	-1,250.00
Check	04/12/2021	3054	PARAMOUNT PEST MANAGEMENT	-225.00
Check	04/12/2021	3055	OPTIMUM	-22.00
Check	04/12/2021	3056	BUSINESS CARD	-163.89
Check	04/12/2021	3057	BUSINESS CARD	-37.99

	Check	04/12/2021	3058	READYREFRESH BY NESTLE	-78.83
	Check	04/12/2021	3059	VOID	
	Check	04/12/2021	3060	STAPLES CREDIT PLAN	-178.08
	Check	04/12/2021	3061	TOWN OF NORTH HEMPSTEAD-SWMA	-2,605.15
	Check	04/12/2021	3062	MEADOW CARTING CORP	-29,519.20
	Check	04/12/2021	3063	HOME DEPOT CREDIT SERVICES	-166.55
	Check	04/12/2021	3064	NYS EMPLOYEES' HEALTH INSURANCE	-14,920.18
	Check	04/12/2021	3065	WEX BANK	-405.79
	Check	04/12/2021	3066	MEYER, SUOZZI, ENGLISH & KLEIN, P.C.	-1,785.00
	Check	04/12/2021	3067	NASSAU COUNTY BOARD OF ELECTIONS	-51.50
	Check	04/12/2021	3068	GENERAL WELDING SUPPLY CORP	-7.50
	Check	04/12/2021	3069	WINTERS BROS. HAULING OF LI, LLC	-735.00
	Check	04/12/2021	3070	FINE DETAILING	-200.00
	Check	04/12/2021	3071	JANI-KING OF NEW YORK, INC.	-850.00
					-88,482.52
	TOTAL				-88,482.52