

**MINUTES OF THE ORGANIZATIONAL MEETING  
OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF THOMASTON  
APRIL 11, 2016**

The Board of Trustees met on Monday, April 11, 2016 at the Village Hall, 100 East Shore Road, Great Neck, New York.

**Present:** Mayor Steven Weinberg, Deputy Mayor James Sharkey, Trustee To-on Pang and Trustee Jill Monoson

**Absent:** Trustee Gary Noren

The Mayor opened the meeting at 7:50 p.m.

**ELECTION:**

The Village Clerk read the canvass of election of March 15, 2016, as follows:

To-on Pang, Trustee	12 Votes
James E. Sharkey, Trustee	11 Votes

Each duly elected candidate had already been sworn in and signed the oath of office.

**APPROVAL OF MINUTES:**

**RESOLUTION 16-24**

Upon motion of Trustee Monoson, seconded by Deputy Mayor Sharkey and unanimously approved, the following resolution was adopted:

RESOLVED, that the minutes of the Board of Trustees meetings held on March 14, 2016 are hereby approved and accepted as presented.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye

**OTHER APPOINTMENTS**

**DEPUTY MAYOR:**

The Mayor appointed James Sharkey as Deputy Mayor

**APPOINTMENTS REQUIRING BOARD APPROVAL:**

The Mayor made the following appointments, for indeterminate terms except as otherwise noted:

Commissioner of Public Works	Steven Weinberg
Commissioner of Administration	James Sharkey
Commissioner of Cable Television, Representative to the Cable Commission and Director of Public Access Television Corporation	Robert Schaufeld
Emergency Coordinator	Gary Noren
Commissioner of Planning and Development	Steven Weinberg
Commissioner-At-Large	Lawrence Greengrass
Building Commission	Steven Weinberg, To-on Pang James Sharkey (alternate)
Building Inspector	Joseph J. Chearmonte, RA
Village Historian	Leila Mattson
Chair and Member of the Design Review Board (1 yr.)	Lawrence Levy
Member of the Design Review Board (1 yr.)	Robert Schaufeld
Member of the Design Review Board (1 yr.)	Ruchira Madan
Member of the Design Review Board (1 yr.)	Toby Noren
Member of the Design Review Board (1 yr.)	Glen Wilson
Chair and Member of the Landmarks Preservation Commission (1 yr.)	Arthur Lesser
Vice Chair and Member of the Landmarks Preservation Commission (1 yr.)	Leila Mattson
Member of the Landmarks Preservation Commission (1 yr.)	Joel Friedman
Chair and Member of the Tree Board (1 yr.)	Ruth Rosenstein
Member of the Tree Board (1 yr.)	Jill S. Monoson
Registrar of Vital Statistics	North Hempstead Town Clerk
Member of the Zoning Board of Appeals (5-year term)	Rona Levy
Member of the Ethics Board (1 yr.)	Karen Weisberg
Member of the Ethics Board (2 yrs.)	Lawrence Levy
Member of the Ethics Board (2 yrs.)	Lawrence Greengrass
Member of the Ethics Board (3 yrs.)	Burton Weston

RESOLUTION 16-25

Upon motion of Trustee Monoson, seconded by Deputy Mayor Sharkey and unanimously approved, it was

RESOLVED, that all the appointments indicated above are hereby approved.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye

**RETAINING OF VILLAGE ATTORNEY AND SPECIAL COUNSEL:**

The Mayor appointed A. Thomas Levin as Village Attorney.

RESOLUTION 16-26

On motion of Deputy Mayor Sharkey, seconded by Trustee Pang the following resolutions were unanimously adopted:

RESOLVED, that the Board of Trustees of the Village of Thomaston hereby approves the Mayor's appointment of A. THOMAS LEVIN, as Village Attorney for the official year 2016-2017, to serve at the pleasure of the Mayor, and it is further

RESOLVED, that the compensation for the services of the Village Attorney for those legal services for which the Village is required to retain or appoint a Village Attorney shall be \$295 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such retainer legal services, which sums will be billed to the Village monthly, and it is further

RESOLVED, that the Board of Trustees hereby retains MEYER, SUOZZI, ENGLISH & KLEIN, P.C. as special counsel to the Village for legal services other than those provided by the Village Attorney during the official year 2016-2017, on a non-exclusive basis, the services of such special counsel to be compensated at the rate of \$295 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such non-retainer legal services, which sums shall be billed to the Village monthly.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye

**FIRE INSPECTOR:**

The Mayor appointed Rene Guerrero as Village Fire Inspector for an indeterminate term.

RESOLUTION 16-27

On motion of Trustee Pang, seconded by Deputy Mayor Sharkey, and unanimously approved, it was

RESOLVED that the Board of Trustees approves the appointment of Rene Guerrero as Village Fire Inspector for the official year 2016-2017 to serve at the pleasure of the Mayor, at a rate of \$20 per hour.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye

**RESOLUTION CONCERNING THE SCHEDULE OF MEETINGS:**

RESOLUTION 16-28

On motion of Trustee Monoson, seconded by Trustee Pang, the following resolutions were unanimously adopted:

RESOLVED that the Board of Trustees designates the second Monday in each month at 7:30 p.m. in the Village Hall, 100 East Shore Road, Great Neck, as the time and place for the regular meetings of the Board of Trustees. The annual organizational meeting shall be held on the second Monday in April or on such other date in April as the Board of Trustees may determine in accordance with applicable law. The Clerk is directed to advise the news media of this schedule, and to post notice of each meeting, as required under the Open Meetings Law. For special meetings, notice will be provided to the extent required by law.

And it is further

RESOLVED that the Board notes that the first regular meeting in October falls on a legal holiday and so hereby changes the October 10<sup>TH</sup> meeting to October 17<sup>TH</sup>.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye

**RESOLUTION REGARDING AUDITOR:**

Mayor Weinberg made the following appointment subject to approval of the Board of Trustees.

Skinnon and Faber C.P.A., P.C. Auditor for the Village

RESOLUTION 16-28

On motion of Deputy Mayor Sharkey, seconded by Trustee Pang, and unanimously approved it was

RESOLVED, that the Board of Trustees approves the Mayor’s appointment of Skinnon and Faber C.P.A., P.C as Auditor for the Village for the official year 2016-2017, to serve at the pleasure of the Mayor, and it was further

RESOLVED that he is to be compensated at the rate of no more than \$7,800.00 per year to include the annual Village audit and filing with the NYS Comptroller of the audit as required by law.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye

**OFFICIAL BANKS:**

RESOLUTION 16-29

On motion of Trustee Monoson, seconded by Trustee Pang, and unanimously approved, it was

RESOLVED to designate the following depositories for Village funds (which depositories may be changed from time to time by resolution of the Board):

Capitol One Bank	Maximum Deposit \$5,000,000
HSBC	Maximum Deposit \$2,500,000
Bank of America	Maximum Deposit \$5,000,000;

provided that each of such depositories holding funds in excess of \$100,000 pledges securities to the Village as collateral pursuant to a collateral agreement in accordance with provisions of the General Municipal Law, and it was further

RESOLVED, that all instruments shall be signed by any two of the following: the Mayor, the Village Administrator or the Deputy Mayor.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye

**MILEAGE ALLOWANCE - OFFICIAL NEWSPAPER POLICIES, ETC.:**

RESOLUTION 16-30

On motion of Deputy Mayor Sharkey, seconded by Trustee Monoson, and unanimously approved, it was

RESOLVED, that the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village, and it is further

RESOLVED that for the 2016-2017 official year, the Board of Trustees sets the mileage reimbursement rate at 54 cents per mile, and it is further

RESOLVED that the Board of Trustees designates The Great Neck News as the official newspaper of the Village, and it is further

RESOLVED that the Procurement Policy, adopted May 13, 2013, is readopted, and it is further

RESOLVED that the Investment Policy, adopted June 10, 2013, is readopted, and it is further

RESOLVED, that notwithstanding the foregoing, and pursuant to Village Law §5-524(5), the following claims may be paid without prior audit and approval by the Board of Trustees:

- (a) fixed salaries;
- (b) debt service;
- (c) amounts becoming due upon lawful contracts for periods exceeding one year;
- (d) compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year;

provided, however, that with respect to items (a) and (d) in this paragraph, no such payment shall be made unless the payroll or other claim for compensation for personal services rendered to the Village by any person other than an elective

Village officer shall be certified by the Village officer or employee having direct supervision of the claimant to the effect that such services were actually performed by the person or persons mentioned therein; and it is further

RESOLVED, that notwithstanding the foregoing and pursuant to Village Law §5-524(6), the following claims may be paid in advance of audit and approval of the Board of Trustees, provided such claims are presented for audit and approval at the next regular meeting of the Board of Trustees:

- (a) public utility services;
- (b) postage;
- (c) freight and express charges;
- (d) charges for expenses incurred with the approval of the Board of Trustees where there is a discount for timely payment and audit of such claims is not feasible prior to the date for such discounted payment; and it is further

RESOLVED, that the policy established by this resolution shall be reviewed at each ensuing organizational meeting of the Board of Trustees, and shall remain in effect until amended by resolution of the Board of Trustees at any duly convened meeting of the Board of Trustees.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye

**NEW TRAFFIC REGULATION**

**RESOLUTION 16-31**

Upon motion of Mayor Weinberg, seconded by Deputy Mayor Sharkey, and unanimously approved the following resolution was adopted:

RESOLVED, that Village Code §196-34 Schedule VI: Stop Intersections is hereby amended to insert the following locations as stop intersections, to be inserted in the appropriate alphabetical order position in the existing schedule:

<u>Stop Sign on</u>	<u>Direction of Travel</u>	<u>At Intersection of</u>
Terrace Drive	East	York Drive

And it is further, RESOLVED, that Village code §196-35Schedule VII: Yield Intersections is hereby amended to remove the following location as a yield intersection:

<u>Yield Sign on</u>	<u>Direction of Travel</u>	<u>At Intersection of</u>
Terrace Drive	North	York Drive

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye

**TAX CERTIORARI SETTLEMENT – JAPA Ventures v. Assessor**

**RESOLUTION 16-32**

Upon motion of Trustee Monoson, seconded by Trustee Pang, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees shall enter into executive session to discuss pending litigation.

Upon return from executive session, the Board returned to public session.

**RESOLUTION 16-33**

Upon motion of Trustee Monoson, seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

RESOLVED, that the settlement of the tax certiorari claims affecting JAPA Ventures (891 Northern Blvd) for the property known as Section 2, Block 166, Lots 109 & 111 for the tax years 2008/09 through 2016/17 for a lump sum refund of \$3,645 and reduction in assessed value to \$3,700, for the 2017/18 tax year with a two year moratorium on further filing, is hereby approved.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye

**NEW BUSINESS**

The Mayor gave a report of the recent activities of the Public Works Report.

Deputy Mayor Sharkey suggested that the Village consider lowering the speed limit to 25 mph Village wide.

Trustee Monoson reported that she had received several complaints about the detour for the partial road closure of Grace Avenue.

**VOUCHERS**

**RESOLUTION 16-34**

Upon motion of Deputy Mayor Sharkey, by seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that vouchers, in the aggregate amount of \$50,918.78 (as itemized on the Abstract of Vouchers dated Monday April 11, 2016), are hereby approved for payment, all allocated to the General Fund.

A copy of the approved voucher list is attached to these minutes.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye  
Deputy Mayor Sharkey: Aye Trustee Pang: Aye

**ADJOURNMENT**

At 8:35p.m., there being no further business, the motion to adjourn was made by Trustee Monoson, seconded by Mayor Weinberg, and unanimously approved.

Respectfully Submitted

Denise M. Knowland

Village Administrator



**INC. VILLAGE OF THOMASTON****AUDITED VOUCHERS****March 15 through April 11, 2016**

Type	Date	Num	Name	Amount
Check	03/15/2016	6083	LAURA BLACKNALL	-99.00
Check	03/15/2016	6084	CAROL LYNCH	-99.00
Check	03/15/2016	6085	PSEGLI	-77.73
Check	03/15/2016	6086	PSEGLI	-431.51
Check	03/15/2016	6087	NOVEMBER AND SONS LLC	-557.50
Check	03/15/2016	6088	OPTIMUM	-79.90
Check	03/18/2016	6089	NOVEMBER AND SONS LLC	-1,236.49
Check	03/18/2016	6090	MEYER, SUOZZI, ENGLISH & KLEIN, P.C.	-2,671.13
Paycheck	03/25/2016	6091	ANTHONY J CIAPPA	
Paycheck	03/25/2016	6092	DAVID B DISTILLI	
Paycheck	03/25/2016	6093	DENISE M KNOWLAND	
Paycheck	03/25/2016	6094	GERALD P. UMLAUF	
Paycheck	03/25/2016	6095	JAMES J. WALTHER	
Paycheck	03/25/2016	6096	LINDA M EARLEY	
Paycheck	03/25/2016	6097	ROBERT E. SZWED	
Paycheck	03/25/2016	6098	WILLIAM MAZURKIEWICZ	
Check	03/25/2016	6099	DENTCARE DELIVERY SYSTEMS	-86.70
Check	03/25/2016	6100	JOSEPH J. CHEARMONTE	-750.00
Check	03/25/2016	6101	STATE COMPTROLLER	-85.00
Check	03/29/2016	6102	AUTOMOTIVE UNLIMITED	-3.55
Check	03/29/2016	6103	COSTELLO'S HARDWARE	-59.58
Check	03/29/2016	6104	HOME DEPOT CREDIT SERVICES	-457.43
Check	03/29/2016	6105	BUSINESS CARD	-489.56
Check	03/29/2016	6106	PSEGLI	-42.47
Check	03/29/2016	6107	NCVOA	-1,050.00
Check	04/04/2016	6108	AUTO BARN	-68.02
Check	04/04/2016	6109	GLENCO SUPPLY	-386.36
Check	04/04/2016	6110	FINE DETAILING	-200.00
Check	04/04/2016	6111	READYREFRESH BY NESTLE	-9.92
Check	04/04/2016	6112	VERIZON WIRELESS	-112.08
Check	04/04/2016	6113	SKINNON & FABER, CPA'S, P.C.	-115.00
Check	04/06/2016	6114	OPTIMUM	-17.60
Check	04/06/2016	6115	VERIZON	-357.97
Check	04/06/2016	6116	FELDMAN LUMBER	-142.94
Check	04/06/2016	6117	WATER AUTHORITY OF GREAT NECK NORTH	-1,080.00
Check	04/06/2016	6118	PSEGLI	-10.38

	Check	04/06/2016	6119	TOWN OF NORTH HEMPSTEAD-SWMA	-2,755.55
	Check	04/06/2016	6120	PSEGLI	-1,621.13
	Check	04/06/2016	6121	JOSEPH J. CHEARMONTE	-750.00
	Paycheck	04/08/2016	6122	ANTHONY J CIAPPA	
	Paycheck	04/08/2016	6123	DAVID B DISTILLI	
	Paycheck	04/08/2016	6124	DENISE M KNOWLAND	
	Paycheck	04/08/2016	6125	GERALD P. UMLAUF	
	Paycheck	04/08/2016	6126	JAMES J. WALTHER	
	Paycheck	04/08/2016	6127	LINDA M EARLEY	
	Paycheck	04/08/2016	6128	ROBERT E. SZWED	
	Paycheck	04/08/2016	6129	WILLIAM MAZURKIEWICZ	
	Check	04/08/2016	6130	GENERAL WELDING SUPPLY CORP	-7.00
	Check	04/08/2016	6131	WEX BANK	-519.43
	Check	04/08/2016	6132	NYS EMPLOYEES' HEALTH INSURANCE	-6,468.37
	Check	04/11/2016	6133	EDMER SANITARY SUPPLY CO.,INC.	-49.00
	Check	04/11/2016	6134	MEADOW CARTING CORP	26,318.34
	Check	04/11/2016	6135	WINTERS BROS. HAULING OF LI, LLC	-233.30
	Check	04/11/2016	6136	FRIENDLY BYTES SOFTWARE, INC	-285.00
	Check	04/11/2016	6137	NATIONAL GRID	-383.01
	Check	04/11/2016	6138	NATIONAL GRID	-395.51
	Check	04/11/2016	6139	VOID	0.00
	Check	04/11/2016	6140	NATIONAL GRID	-119.40
	Check	04/11/2016	6141	NATIONAL GRID	-201.37
	Check	04/11/2016	6142	WATER AUTHORITY OF GREAT NECK NORTH	-35.55
					-
					50,918.78
					-
					<b>50,918.78</b>