

**MINUTES OF THE ORGANIZATIONAL MEETING
OF THE BOARD OF TRUSTEES
OF THE VILLAGE OF THOMASTON
APRIL 8, 2019**

The Board of Trustees met on Monday, April 8, 2019 at the Village Hall, 100 East Shore Road, Great Neck, New York at 7:30 p.m.

Present: Mayor Steven Weinberg, Deputy Mayor James Sharkey, Trustee To-on Pang, Trustee Jill Monoson, and Trustee Burton Weston

Absent: None

The Mayor opened the meeting at 7:33 p.m.

ELECTION:

The Village Clerk read the canvass of election of March 19, 2019, as follows:

Steven Weinberg, Mayor	25 votes
Jill S. Monoson	25 votes
Burton S. Weston	26 votes

Each duly elected candidate had already been sworn in and signed the oath of office.

APPROVAL OF MINUTES:

RESOLUTION 19-29

Upon motion of Trustee Weston, seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

RESOLVED, that the minutes of the Board of Trustees meetings held on March 11, 2019 are hereby approved and accepted as presented.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

SIGN PERMITS

The Board reviewed the applications of Stanley & Carol Weinstock Family, LLC, 795 Northern Boulevard (Biener Audi) for eight (8) signs.

RESOLUTION 19-30

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Weston, and unanimously approved, the following resolution was adopted:

RESOLVED, that the six (6) applications for sign permits to replace the existing building signs, and two (2) applications to erect a new building signs at 795 Northern Boulevard, be granted permits in accordance with the plans prepared by Viana Signs Corp. dated December 16, 2018.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
 Deputy Mayor Sharkey: Aye Trustee Pang: Aye
 Trustee Weston: Aye

OTHER APPOINTMENTS:

DEPUTY MAYOR/DIRECTOR OF PATV:

The Mayor appointed James Sharkey as Deputy Mayor and Robert Schaufeld as Director of Public Access Television Corporation.

APPOINTMENTS REQUIRING BOARD APPROVAL:

The Mayor made the following appointments, for indeterminate terms at the pleasure of the Mayor, except as otherwise noted:

Commissioner of Public Works	Steven Weinberg
Commissioner of Administration	James Sharkey
Commissioner of Cable Television and Representative to the Cable Commission	Robert Schaufeld
Emergency Coordinator	Burton Weston
Commissioner of Planning and Development	Steven Weinberg
Commissioner-At-Large	Lawrence Greengrass
Building Commission	Steven Weinberg To-on Pang James Sharkey (alternate)
Superintendent of Public Works (1 yr.)	William Mazurkiewicz
Village Administrator	Denise M. Knowland
Village Historian	Leila Mattson
Chair and Member of the Design Review Board (1 yr.)	Glen Wilson
Member of the Design Review Board (1 yr.)	Robert Schaufeld
Member of the Design Review Board (1 yr.)	Ruchira Madan
Member of the Design Review Board (1 yr.)	Toby Noren
Member of the Design Review Board (1 yr.)	Carl Stine
Chair and Member of the Landmarks Preservation Commission (1 yr.)	Leila Mattson
Vice Chair and Member of the Landmarks Preservation Commission (1 yr.)	Jeffrey Karasyk

Member of the Landmarks Preservation Commission (1 yr.)	Miriam Chatinover
Member of the Landmarks Preservation Commission (1 yr.)	Kathleen Taylor
Chair and Member of the Tree Board (1 yr.)	Ruth Rosenstein
Member of the Tree Board (1 yr.)	Jill S. Monoson
Member of the Tree Board (1 yr.)	Toby Noren
Registrar of Vital Statistics	North Hempstead Town Clerk
Chair of the Zoning Board of Appeals (remaining 2 yrs. of current term)	Nick Toumbekis
Deputy Chair of the Zoning Board of Appeals (remaining 4 yrs. of current term)	Michael Nikrooz
Member of the Zoning Board of Appeals (5 yrs.)	Lawrence Levy
Member of the Ethics Board (3 yrs.)	Sally Marzouk
Member of the Ethics Board (3yrs.)	Christopher Bazinet

RESOLUTION 19-31

Upon motion of Trustee Monoson, seconded by Deputy Mayor Sharkey, and unanimously approved, the following resolution was adopted:

RESOLVED, that all the appointments indicated above are hereby approved.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
Deputy Mayor Sharkey: Aye Trustee Pang: Aye
Trustee Weston: Aye

RETAINING OF VILLAGE ATTORNEY AND SPECIAL COUNSEL:

The Mayor appointed A. Thomas Levin and Brian S. Stolar as Village Attorneys.

RESOLUTION 19-32

On motion of Trustee Weston, seconded by Trustee Pang, the following resolutions were unanimously adopted:

RESOLVED, that the Board of Trustees of the Village of Thomaston hereby approves the Mayor's appointment of A. THOMAS LEVIN and BRIAN S. STOLAR as Village Attorneys, to serve at the pleasure of the Mayor, and it is further

RESOLVED, that the compensation for the services of the Village Attorneys for those legal services for which the Village is required to retain or appoint a Village Attorney shall be \$300 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such retainer legal services, which sums will be billed to the Village monthly, and it is further

RESOLVED, that the Board of Trustees hereby retains MEYER, SUOZZI, ENGLISH & KLEIN, P.C. as special counsel to the Village for legal services other than those provided by the Village

Attorneys, on a non-exclusive basis, the services of such special counsel to be compensated at the rate of \$300 per hour, plus reimbursement of all reasonable and necessary disbursements incurred in connection with the performance of such non-retainer legal services, which sums shall be billed to the Village monthly.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
Deputy Mayor Sharkey: Aye Trustee Pang: Aye
Trustee Weston: Aye

FIRE INSPECTOR:

The Mayor appointed Rene Guerrero as Village Fire Inspector for an indeterminate term at the pleasure of the Mayor.

RESOLUTION 19-33

On motion of Deputy Mayor Sharkey, seconded by Trustee Pang, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Board of Trustees approves the appointment of Rene Guerrero as Village Fire Inspector for the official year 2019-2020 to serve at the pleasure of the Mayor, at a rate of \$20 per hour.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
Deputy Mayor Sharkey: Aye Trustee Pang: Aye
Trustee Weston: Aye

RESOLUTION CONCERNING THE SCHEDULE OF MEETINGS:

RESOLUTION 19-34

On motion of Deputy Mayor Sharkey, seconded by Trustee Weston, the following resolutions were unanimously adopted:

RESOLVED that the Board of Trustees designates the second Monday in each month at 7:30 p.m. in the Village Hall, 100 East Shore Road, Great Neck, as the time and place for the regular meetings of the Board of Trustees. The annual organizational meeting shall be held on the second Monday in April or on such other date in April as the Board of Trustees may determine in accordance with applicable law. The Clerk is directed to advise the news media of this schedule, and to post notice of each meeting, as required under the Open Meetings Law. For special meetings, notice will be provided to the extent required by law.

And it is further

RESOLVED, that the Board notes that the first regular meeting in October falls on a legal holiday and so hereby changes the October 7th meeting to October 14th.

And it is further

RESOLVED, that the Board hereby changes the first regular meeting in November to November 19th to coincide with the meeting of the Board of Review.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
Deputy Mayor Sharkey: Aye Trustee Pang: Aye
Trustee Weston: Aye

RESOLUTION REGARDING AUDITOR:

Mayor Weinberg made the following appointment subject to approval of the Board of Trustees.

Skinnon and Faber C.P.A., P.C. Auditor for the Village

RESOLUTION 19-35

On motion of Trustee Monoson, seconded by Trustee Weston, the following resolutions were unanimously adopted:

RESOLVED, that the Board of Trustees approves the Mayor's appointment of Skinnon and Faber C.P.A., P.C as Auditor for the Village for the official year 2019-2020, to serve at the pleasure of the Mayor, and it is further

RESOLVED, that he is to be compensated at the rate of no more than \$8,900.00 per year to include the annual Village audit and filing with the NYS Comptroller of the audit as required by law.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
Deputy Mayor Sharkey: Aye Trustee Pang: Aye
Trustee Weston: Aye

OFFICIAL BANKS:

RESOLUTION 19-36

On motion of Trustee Monoson, seconded by Trustee Pang, the following resolutions were unanimously adopted:

RESOLVED to designate the following depositories for Village funds (which depositories may be changed from time to time by resolution of the Board):

First National Bank of Long Island	Maximum Deposit \$5,000,000
Capital One Bank	Maximum Deposit \$5,000,000
Bank of America	Maximum Deposit \$5,000,000
Flushing Bank	Maximum Deposit \$5,000,000

Provided that each of such depositories holding funds in excess of \$250,000 pledges securities to the Village as collateral pursuant to a collateral agreement or letters of credit issued in favor of the Village by the Federal Home Loan Bank in accordance with the provisions of the General Municipal Law, and in a form approved by the Village Attorney, and it is further

RESOLVED, that all instruments authorizing withdrawal or payment from any such accounts shall be signed by any two of the following: the Mayor, the Village Administrator or the Deputy Mayor.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
Deputy Mayor Sharkey: Aye Trustee Pang: Aye
Trustee Weston: Aye

MILEAGE ALLOWANCE - OFFICIAL NEWSPAPER POLICIES, ETC.:

RESOLUTION 19-37

On motion of Trustee Monoson, seconded by Trustee Weston, the following resolutions were unanimously adopted:

RESOLVED, that the Board of Trustees has determined to pay a fixed rate for mileage as reimbursement to officers and employees of the Village who use their personal automobiles while performing their official duties on behalf of the Village, and it is further

RESOLVED that for the 2019-2020 official year, the Board of Trustees sets the mileage reimbursement rate at the prevailing Internal Revenue Service mileage reimbursement rate, and it is further

RESOLVED that the Board of Trustees designates The Great Neck News as the official newspaper of the Village, and it is further

RESOLVED that the Procurement Policy, adopted October 17, 2016, is readopted, and it is further

RESOLVED that the Investment Policy, adopted March 12, 2018, is readopted, and it is further

RESOLVED, that notwithstanding the foregoing, and pursuant to Village Law §5-524(5), the following claims may be paid without prior audit and approval by the Board of Trustees:

- (a) fixed salaries;
- (b) debt service;
- (c) amounts becoming due upon lawful contracts for periods exceeding one year;
- (d) compensation for services of employees or officers regularly engaged by the Village at agreed wages by the hour, day, week, month or year;

provided, however, that with respect to items (a) and (d) in this paragraph, no such payment shall be made unless the payroll or other claim for compensation for personal services rendered to the Village by any person other than an elective Village officer shall be certified by the Village officer or employee having direct supervision of the claimant to the effect that such services were actually performed by the person or persons mentioned therein; and it is further

RESOLVED, that notwithstanding the foregoing and pursuant to Village Law §5-524(6), the following claims may be paid in advance of audit and approval of the Board of Trustees, provided such claims are presented for audit and approval at the next regular meeting of the Board of Trustees:

- (a) public utility services;
- (b) postage;
- (c) freight and express charges;
- (d) charges for expenses incurred with the approval of the Board of Trustees where there is a discount for timely payment and audit of such claims is not feasible prior to the date for such discounted payment; and it is further

RESOLVED, that the policy established by this resolution shall be reviewed at each ensuing organizational meeting of the Board of Trustees, and shall remain in effect until amended by resolution of the Board of Trustees at any duly convened meeting of the Board of Trustees.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
Deputy Mayor Sharkey: Aye Trustee Pang: Aye
Trustee Weston: Aye

NEW TRAFFIC REGULATION

RESOLUTION 19-38

Upon motion of Trustee Weston, seconded by Trustee Monoson, and unanimously approved the following resolution was adopted:

RESOLVED, that Village Code §196-34 Schedule VI: Stop Intersections is hereby amended to insert the following locations as stop intersections, to be inserted in the appropriate alphabetical order position in the existing schedule:

<u>Stop Sign On</u>	<u>Direction of Travel</u>	<u>At Intersection of</u>
Lee Avenue	South	Northern Boulevard

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
Deputy Mayor Sharkey: Aye Trustee Pang: Aye
Trustee Weston: Aye

REPLACEMENT OF PICKUP TRUCK

The Board discussed replacement of the 2015 Ford F-250 pickup truck. The estimated cost of replacement is approximately \$49,000.

RESOLUTION 19-39

Upon motion of Trustee Monoson, seconded by Trustee Weston, and unanimously approved, the following resolution was adopted:

RESOLVED, that the Village Administrator is directed to prepare the bid package and place a legal notice soliciting sealed bids for purchase of a 2019 Ford F-250 Pickup Truck in the Village’s official newspaper (Great Neck News) to be published on April 12, 2019 with a bid opening date of May 6, 2019.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
Deputy Mayor Sharkey: Aye Trustee Pang: Aye
Trustee Weston: Aye

2015 FORD F-250 PICKUP TRUCK IS SURPLUS

RESOLUTION 19-40

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Monoson, and unanimously approved the following resolution was adopted:

RESOLVED, that the 2015 Ford F-250 Pickup Truck, VIN # 1FT7X2BT6FED61757 is declared surplus and the Superintendent of Public Works is authorized to solicit proposals for the sale of such surplus vehicle.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
Deputy Mayor Sharkey: Aye Trustee Pang: Aye
Trustee Weston: Aye

REPLACEMENT OF BACKHOE LOADER

The Board discussed the replacement of the 2010 Caterpillar backhoe loader. The Board reviewed a quotation from H.O Penn for a 2019 Caterpillar backhoe loader. The backhoe loader is to be purchased through NYS Heavy Equipment Contract No. 40625, Award PGB-22792.

RESOLUTION 19-41

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Monoson, and unanimously approved the following resolution was adopted:

RESOLVED, that the Board of Trustees authorizes the purchase of a 2019 Caterpillar backhoe loader model 420F2 IT pursuant the NYS Heavy Equipment Contract 40625, Award PGB-22792, and it is further

RESOLVED, that the Village Administrator is authorized to prepare a purchase order for said Caterpillar backhoe loader model 420F2 IT backhoe loader for a total purchase price of \$118,820, in accordance with quote No. 117512-02 from H.O. Penn dated March 19, 2019, and it is further

RESOLVED, that the Superintendent of Public Work is authorized to sign said purchase order.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
Deputy Mayor Sharkey: Aye Trustee Pang: Aye
Trustee Weston: Aye

2010 CATERPILLAR IS SURPLUS

RESOLUTION 19-42

Upon motion of Deputy Mayor Sharkey, seconded by Trustee Monoson, and unanimously approved the following resolution was adopted:

RESOLVED, that the 2010 Caterpillar backhoe loader, VIN #CAT0420EHDAN00311, is declared surplus and the Superintendent of Public Works is authorized to solicit proposals for the sale of such surplus equipment.

The vote on this resolution was: Mayor Weinberg: Aye Trustee Monoson : Aye
Deputy Mayor Sharkey: Aye Trustee Pang: Aye
Trustee Weston: Aye

NEW BUSINESS

The Mayor gave a report of the recent activities of the Public Works Department.

VOUCHERS

RESOLUTION 19-43

Upon motion of Trustee Weston, by seconded by Trustee Monoson, and unanimously approved, the following resolution was adopted:

RESOLVED, that vouchers, in the aggregate amount of \$54,015.42 (as itemized on the Abstract of Vouchers dated Monday, April 8, 2019), are hereby approved for payment, all allocated to the General Fund.

A copy of the approved voucher list is attached to these minutes.

The vote on this resolution was:	Mayor Weinberg:	Aye	Trustee Monoson :	Aye
	Deputy Mayor Sharkey:	Aye	Trustee Pang:	Aye
	Trustee Weston:	Aye		

ADJOURNMENT

At 8:07 p.m., there being no further business, the motion to adjourn was made by Trustee Weston, seconded by Deputy Mayor Sharkey, and unanimously approved.

Respectfully Submitted,

Denise M. Knowland
Village Administrator

INC. VILLAGE OF THOMASTON**AUDITED VOUCHERS****March 12 through April 8, 2019**

Type	Date	Num	Name	Amount
Check	03/12/2019	ET	FRANCOTYP-POSTALIA, INC.	-200.00
Check	03/19/2019	1743	PSEGLI	-565.50
Check	03/19/2019	1744	PSEGLI	-137.68
Check	03/19/2019	1745	BARBARA WILLIAMS	-125.00
Check	03/19/2019	1746	JOYCE FOUNTAIN	-125.00
Check	03/19/2019	1747	NATIONAL GRID	-429.89
Check	03/19/2019	1748	NATIONAL GRID	-286.02
Check	03/19/2019	1749	NATIONAL GRID	-698.78
Check	03/19/2019	1750	NATIONAL GRID	-874.34
Check	03/20/2019	1751	MICHAEL F. MCNERNEY ARCHITECT PLLC	-510.00
Paycheck	03/22/2019	DD	STEVEN G PULSCH	
Paycheck	03/22/2019	DD	LINDA M EARLEY	
Paycheck	03/22/2019	DD	CATHERINE M PULTOIAN	
Paycheck	03/22/2019	DD	DENISE M KNOWLAND	
Paycheck	03/22/2019	1752	ALLAN J GRDOVICH	
Paycheck	03/22/2019	1753	ANTHONY J CIAPPA	
Paycheck	03/22/2019	1754	CHRISTOPHER T SCHICKLER	
Paycheck	03/22/2019	1755	DAVID B DISTILLI	
Paycheck	03/22/2019	1756	FRANCIS M MORRISEY	
Paycheck	03/22/2019	1757	GERALD P. UMLAUF	
Paycheck	03/22/2019	1758	NEIL G. HICKS	
Paycheck	03/22/2019	1759	WILLIAM MAZURKIEWICZ	
Check	04/03/2019	1760	LERETA , LLC	-985.87
Check	04/03/2019	1761	MICHAEL F. MCNERNEY ARCHITECT PLLC	-935.00
Check	04/03/2019	1762	PSEGLI	-53.97
Check	04/03/2019	1763	PSEGLI	-288.99
Check	04/03/2019	1764	PSEGLI	-10.36
Check	04/03/2019	1765	VERIZON	-400.56
Paycheck	04/05/2019	DD	CATHERINE M PULTOIAN	
Paycheck	04/05/2019	DD	STEVEN G PULSCH	
Paycheck	04/05/2019	DD	DENISE M KNOWLAND	
Paycheck	04/05/2019	DD	LINDA M EARLEY	
Paycheck	04/05/2019	1766	ALLAN J GRDOVICH	
Paycheck	04/05/2019	1767	ANTHONY J CIAPPA	
Paycheck	04/05/2019	1768	CHRISTOPHER T SCHICKLER	
Paycheck	04/05/2019	1769	DAVID B DISTILLI	
Paycheck	04/05/2019	1770	FRANCIS M MORRISEY	

	Paycheck	04/05/2019	1771	GERALD P. UMLAUF		
	Paycheck	04/05/2019	1772	NEIL G. HICKS		
	Paycheck	04/05/2019	1773	WILLIAM MAZURKIEWICZ		
	Check	04/08/2019	1774	FINE DETAILING		-250.00
	Check	04/08/2019	1775	JORDAN ASSOCIATES		-4,165.50
	Check	04/08/2019	1776	MEYER, SUOZZI, ENGLISH & KLEIN, P.C.		-2,065.00
	Check	04/08/2019	1777	TOWN OF NORTH HEMPSTEAD-SWMA		-953.06
	Check	04/08/2019	1778	READYREFRESH BY NESTLE		-58.90
	Check	04/08/2019	1779	WATER AUTHORITY OF GREAT NECK NORTH		-1,320.00
	Check	04/08/2019	1780	VERIZON WIRELESS		-89.14
	Check	04/08/2019	1781	DENTCARE DELIVERY SYSTEMS		-86.70
	Check	04/08/2019	1782	COMPETITION GLASS, INC.		-340.00
	Check	04/08/2019	1783	FELDMAN LUMBER		-51.05
	Check	04/08/2019	1784	OLD VILLAGE TREE SERVICE		-250.00
	Check	04/08/2019	1785	CANON SOLUTIONS AMERICA, INC.		-5.45
	Check	04/08/2019	1786	GENERAL CODE		-1,272.17
	Check	04/08/2019	1787	GLENCO SUPPLY INC		-38.88
	Check	04/08/2019	1788	CRONIN CRONIN HARRIS & O'BRIEN PC		11,500.00
	Check	04/08/2019	1789	AUTO BARN		-25.90
	Check	04/08/2019	1790	NYCOM		-1,550.00
	Check	04/08/2019	1791	COSTELLO'S HARDWARE		-52.77
	Check	04/08/2019	1792	STAPLES CREDIT PLAN		-99.93
	Check	04/08/2019	1793	BUSINESS CARD		-1,211.00
	Check	04/08/2019	1794	BUSINESS CARD		-23.94
	Check	04/08/2019	1795	ATLANTIC SALT		-2,751.60
	Check	04/08/2019	1796	OPTIMUM		-22.00
	Check	04/08/2019	1797	WEX BANK		-439.80
	Check	04/08/2019	1798	FP MAILING SOLUTIONS		-179.40
	Check	04/08/2019	1799	TOWN OF NORTH HEMPSTEAD		-1,500.00
	Check	04/08/2019	1800	VIGILANT FIRE COMPANY		10,242.50
	Check	04/08/2019	1801	HOME DEPOT CREDIT SERVICES		-120.03
	Check	04/08/2019	1802	NYS EMPLOYEES' HEALTH INSURANCE		-6,688.19
	Check	04/08/2019	1803	WATER AUTHORITY OF GREAT NECK NORTH		-35.55
						-
						54,015.42
						-
	TOTAL					54,015.42