

VILLAGE OF THOMASTON  
100 EAST SHORE ROAD  
GREAT NECK, NY 11023  
(516) 482-3110  
FAX (516) 829-5011

MISCELLANEOUS  
**BUILDING PERMIT LIST**

**PLEASE NOTE:**

Deliver all the below listed items at the same time. **The Building Department cannot accept incomplete applications or applications not accompanied by fees.**

- Filing Fee – partial schedule below. **ALL FEES ARE NON-REFUNDABLE**
- Fees are doubled for work begun prior to the issuance of a permit.
- Certificate of Insurance including Contractor's Liability, Workmen's Compensation and Disability Insurance with the Village of Thomaston listed as additional insured.
- A copy of a valid Nassau County License covering the type of work to be performed.
- Drawings or details of the work to be done.
- A copy of the contract or estimate for the proposed work.

**FEES:        \$100 Plus \$10.00 Per \$1,000 of Cost**

The following is a list of the most commonly sought permits:

<b>Roof Replacement</b>	<b>Window Replacement (5 windows or less)</b>	<b>Siding</b>
<b>Walkway</b>	<b>Stoop/Steps</b>	<b>Driveway / Patio*</b>

**ADDITIONAL INFORMATION:**

- A **final inspection** is required to receive a Certificate of Completion. Please notify the Building Department upon completion of all work to schedule an appointment for inspection.
- If **additional inspections** are required prior to the final inspection, a list will be provided to you when the permit is issued.

*\*Asphalt /Blacktop/Concrete Driveways and Paver Driveways or patios over 250 square feet in area will require a drywell; along with Architectural or Professional Engineer drawings designed for a 4" rainfall.*

*All Paver Installations under 250 square feet must be set on 2" of Sand on top of 4" Gravel, NO RCA is allowed.*

*Should any driveway alteration involve modification to apron or village right of way (where Belgium Block meets street), a Road Work Permit must also be applied for.*

PERMIT NO. \_\_\_\_\_  
ISSUED \_\_\_\_\_  
FEE: \_\_\_\_\_  
RECEIPT #: \_\_\_\_\_

**VILLAGE OF THOMASTON**  
**100 EAST SHORE ROAD, GREAT NECK NY 11023**  
**Phone: 516-482-3110 Fax: 516-829-5011**

**MISCELLANEOUS BUILDING PERMIT APPLICATION**

**ALL FEES ARE NON-REFUNDABLE**

Date \_\_\_\_\_

Applicant: \_\_\_\_\_

Owner: \_\_\_\_\_  
*if not applicant*

Address: \_\_\_\_\_

Phone No. Home: \_\_\_\_\_ Business: \_\_\_\_\_ Cell: \_\_\_\_\_

Brief description of work:  
\_\_\_\_\_  
\_\_\_\_\_

Construction Cost: \_\_\_\_\_

**PROPERTY INFORMATION** Section 2 Block Lot(s) \_\_\_\_\_

IS THIS A PERMIT TO LEGALIZE EXISTING WORK YES ☐ NO ☐

WILL ANY TREES BE CUT DOWN YES ☐ TREE PERMIT # \_\_\_\_\_ NO ☐

**PERMITTED WORK HOURS: MONDAY – FRIDAY 8:00 AM – 8:00 PM**  
**SATURDAY 10:00 AM – 6:00 PM NO WORK PERMITTED ON SUNDAYS AND LEGAL HOLIDAYS**

**Contractors:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No. Business \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone No. Business \_\_\_\_\_ Cell \_\_\_\_\_ Fax \_\_\_\_\_

All statements contained in this application are true to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of applicant

\_\_\_\_\_  
Print Name

False statements made herein are  
punishable as a Class "A" Misdemeanor  
pursuant to section 210.45 of the Penal  
Law of the State of New York