

**VILLAGE OF THOMASTON  
100 EAST SHORE ROAD  
GREAT NECK, NY 11023  
(516) 482-3110  
FAX (516) 829-5011**

**BOARD OF TRUSTEES  
Regular meeting  
January 10, 2022**

**PROPOSED RESOLUTIONS**

**RESOLUTION 22-01**

RESOLVED, that the minutes of the Board of Trustees meeting held on December 20, 2021 are hereby approved and accepted as presented.

**RESOLUTION 22-02**

RESOLVED, that the Budget of the Village of Thomaston for the fiscal year March 1, 2022 through February 28, 2023, in the form attached to these minutes, is hereby approved and adopted, and that the several amounts set forth therein be and hereby are apportioned for the objects and purposes specified, and that the schedule of salaries and wages attached to such budget shall be the maximum salaries to be paid, and it is further

RESOLVED, that a general tax rate of \$32.770 per \$100 assessed valuation is and the same is hereby levied on all real property within the Village of Thomaston, and further;

WHEREAS, that portion of the Village of Thomaston which is north of the Long Island Railroad Co. property lies outside of the Manhasset-Lakeville Fire and Water District, and no services are rendered by said Fire and Water District in said portion of the Village of Thomaston north of the LIRR property, and no taxes for such services are levied by the Town of North Hempstead against the real property located in said northerly portion of the Village of Thomaston,

Now therefore,

BE IT RESOLVED, that an additional tax rate of \$13.824 per \$100 assessed valuation be and the same hereby is levied on all real property within the Village of Thomaston north of the Long Island Rail Road Co. property as it appears on the assessment roll for 2022/23 for the protection of persons and property, said protection to be provided by Vigilant Engine and Hook and Ladder Co. by contract with the Village of Thomaston. The cost of such services shall be equal to the amount raised by the additional tax rate of \$13.824 per \$100 assessed valuation, inclusive of such insurance premium as the Village of Thomaston shall be required to pay pursuant to the Volunteer Firefighters' Benefit Laws of the State of New York, as amended.

**RESOLUTION 22-03**

RESOLVED, that the Mayor is authorized to execute the tax warrant in the form attached to these minutes.

**RESOLUTION 22-04**

WHEREAS, pursuant to the Election Law, the Board of Trustees is required, to designate the polling place for the village election to be held on Tuesday, March 15, 2022, and the hours of election,

NOW, THEREFORE, BE IT RESOLVED, that the polling place for the village election to be held on March 15, 2021 shall be Manhasset Lakeville Firehouse Company No. 3, 25 Prospect Street, Thomaston, New York,

AND IT IS FURTHER RESOLVED, that the hours of the said village election shall be from noon to 9 p.m., inclusive.

**RESOLUTION 22-05**

Upon motion of \_\_\_\_\_, seconded by \_\_\_\_\_, and unanimously approved the following resolution was adopted:

WHEREAS, pursuant to the Election Law, the Board of Trustees is required, at least 40 days prior to the village election, to appoint an even number of inspectors of election, and fix their compensation, and designate one of them as Chair,

Now therefore,

BE IT RESOLVED, that the election inspectors shall be selected from the list of certified inspectors supplied by Nassau County, and that should there be a shortage of election inspectors who are residents of the Village of Thomaston, that the selection extend the residency of inspectors to Nassau County to satisfy New York State Election Law conditions for selecting election inspectors,

AND IT IS FURTHER RESOLVED, that the following persons are hereby designated and appointed inspectors of election, and they shall meet on March 16, 2021 at the place designated for such village election, between the hours of noon and 9 p.m., inclusive, for the purpose of the village election:

NAME	ADDRESS	PARTY
Maryam Ghermezian	4 Mirrielees Road, Great Neck	Democrat
Jesse Goldstein	254 Estates Terrace South	Democrat
Susan Bissu	29 Cricket Club Drive, Roslyn	Republican
Margaret Karazia	53 Oakridge Lane, Albertson	Republican

Alternates to serve as inspectors for their party in the event that one of the above-named inspectors of election from their party cannot serve:

NAME	ADDRESS	PARTY
Mona Harvey	110 Lee Avenue, Great Neck	Democrat
Sally Marzouk	175 Hillpark, Great Neck	Democrat
Gene M. Simboli	20 Hill Park Road, Great Neck	Democrat
Joseph Esrail	8 Ridge Drive E, Great Neck	Republican
Ruomei Hu	9 Pierce Place, Great Neck	Republican
Diane Tantillo	28 Spring Lane, Great Neck	Republican

AND IT IS FURTHER RESOLVED, that Maryam Karazia be, and hereby is, designated to act as Chair of said inspectors of election,

AND IT IS FURTHER RESOLVED, that the compensation for each of the aforesaid inspectors of election shall be \$200 for each day that said inspectors of election may be required to serve.

**RESOLUTION 22-06**

RESOLVED, that the Employee Manual shall be amended to read as follows effective as of January 1, 2022.

**“VACATION LEAVE**

- PURPOSE:
1. To outline vacation policy for Village employees.
  2. To assure that vacation schedules are made with full reference to the operating needs of the Village.
  3. To provide for a procedure of approval and communication.

STATEMENT OF POLICY:

Each full-time employee shall, after six (6) months of continuous service from the date of hire with the Village, accrue vacation time on the following basis:

Regular Full-Time Employees:

FIRST YEAR:

5 days following the sixth (6) month of continuous employment, provided the employee has successfully completed the probationary period.

NEXT CALENDAR YEAR THROUGH THE END OF THE CALENDAR YEAR INCLUDING THE SEVENTH (7<sup>th</sup>) ANNIVERSARY:

10 days per year

EACH SUBSEQUENT CALENDAR YEAR THROUGH THE END OF THE CALENDAR YEAR INCLUDING THE FIFTEENTH (15<sup>th</sup>) ANNIVERSARY:

15 days per year

EACH SUBSEQUENT CALENDAR YEAR:

20 days per year

Up to 5 vacation days from the preceding calendar year may be carried over to the next calendar year. Such prior year vacation days must be used by the end of the second quarter of the immediately following calendar year. Vacation days not so used will expire and will not accumulate.

Unused vacation days do not have "cash value." At separation from service for any reason, there is no payment made for unused vacation days.

Vacation days shall be taken in increments of not less than one day.

Vacations shall be scheduled at such times as the Department Head finds most suitable after considering the wishes of the employee and the requirements of the department. All requests for vacation must be approved by the Department Head prior to the commencement of the requested vacation.

Part-time employees are not entitled to vacation days.

The established period for determining vacation credit will be the calendar year.

Paid holidays occurring during vacation are not charged to vacation leave.

If an employee is on leave without pay, vacation may not be taken or scheduled during the time the employee is on leave without pay.

PROCEDURE:

1. Department Heads are responsible for managing the vacation schedules in their departments and for administering the provisions of this policy.

2. Vacation approvals shall be made only when the efficiency of Village operations will not be adversely affected.
3. Unless approved by the Village Administrator or Mayor in writing, a Department Head and next ranking employee in the same department cannot take vacations at the same time.”

**RESOLUTION 22-07**

RESOLVED, that the Board of Trustees shall hold a public hearing on Monday, February 14, 2022 at 7:30 p.m. at a location to be determined by the Mayor, with respect to the proposed 2022 Fire Protection and Ambulance Service Contract between Vigilant Engine & Hook & Ladder Company and the Village of Thomaston; and it is further

RESOLVED, that the Village Administrator is hereby directed to publish, post and otherwise give notice of such hearing as may be required by law.

**RESOLUTION 22-08**

RESOLVED, that the following 2021/2022 Budget Modifications as of January 7, 2022 are hereby accepted as presented:

	ADOPTED	Proposed Modification 1/7/22	Difference
	2021-22		
LAW			
A1420.4 Contract Service	\$35,000	\$74,000	\$39,000
A1990.4 Contingent Account	\$93,000	\$54,000	(\$39,000)
Change in Appropriations:			\$0

**RESOLUTION 22-09**

RESOLVED, that the vouchers, in the aggregate amount of \$ TBD (as itemized on the Abstract of Vouchers dated Monday, January 10, 2022), are hereby approved for payment, all allocated to the General Fund.